

## Draft

# Scout Road Academy Members Board

## Terms of Reference

### Purpose:

To ensure the objects of the Academy Trust as set out in the Memorandum of Association are met and that the income and property of the Academy Trust is applied solely towards the promotion of the objects.

### Accountability:

Accountable to the Secretary of State.

### Membership:

- The number of Members should be no less than three but no more than six.
- The quorum for meetings will be three Members.
- Employees of the Academy Trust are not permitted to be Members.
- Members may remove any Member of the Academy Trust and appoint a replacement Member as set out in the Memorandum of Association.
- Members of the Academy Trust shall comprise:
  - The signatories to the Memorandum of Association.
  - ~~1 person appointed by the Secretary of State, in the event that the Secretary of State appoints a person for this purpose.~~
  - ~~The chairman of the governors.~~
  - Any other person appointed under article ~~16~~ 15A of the Memorandum of Association dated ~~25th July 2011~~(awaiting date).

### Chairing:

- ~~The Chair of the Board of Governors will be the Chair of the Academy Trust. Members will elect the Chair of the Academy Trust at the Annual General Meeting.~~
- If the Chair is absent at a meeting the Academy Trust will elect a temporary replacement from the Members present.
- Where necessary, the elected Chair of the Academy Trust may have the casting vote.

### Meeting Frequency:

- The committee will meet ~~a minimum of~~ once per year, the AGM.

### Record of Meetings:

- Academy Trust Members are entitled to 14 days-notice of a meeting and to receive an agenda and relevant papers.
- Minutes must be signed by the Chair after approval at the next meeting of the Academy Trust.

### Reporting Mechanism:

- The Chair of **Governors** will report back at full Governors meetings.

**Terms of Reference:**

- To ensure the Academy Trusts charitable objectives, primarily advancing education for the public benefit, are met.
- To hold the Governing Board to account for the effective governance of the Trust.
- To provide financial oversight and ensure the Trust is spending its money wisely.
- To receive a copy of the audited annual report and financial statements.
- To consider the Trust's progress and achievements during the last financial year and its plans for the future.
- To ensure effective risk management protects and enhances the Trust's charitable objectives.
- To approve any required changes to the Trust Articles of Association.
- To determine/change the name of the Trust.
- To appoint and remove the auditor.
- To dissolve the Trust if it becomes insolvent.
- To appoint and remove Members and Governors from office.