

16 March 2020

Dear Parent / Carer of:-.....

The Parentmail APP

Our records indicate that you do not at present receive information from school via Parent Mail.

As you will be aware school communicate home in a number of ways, including Parentmail, Letter Home, Twitter, SMS and The School Website.

Due to rising costs most information home will be sent to you directly via Parentmail. In addition to reducing costs this is beneficial as you will receive the information in a timely manner and there is no longer the risk of it being lost, left in a class tray or school bag. Additionally emails can be sent home during the event of school closures providing up to date information.

If there is a need for you to complete a return slip (attached to a letter) to school in addition to Parentmail your child will bring home a hard copy. This is so you are not required to print letters on your home printer.

Parentmail will be made available to the email addresses you include, and these e mail addresses will be added to the school data base. Parentmail is free for school to use and free for you to access.

You are able to download the APP for free from either the Apple APP store or the Google Play Store.

Yours sincerely
Mrs A E Jackson

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**Parent Mail
E Mail Addresses**

Please print clearly to enable your child's record to be accurately updated.

Child's Name..... Year Band.....

Child's Name..... Year Band.....

Child's Name..... Year Band.....

Child's Name..... Year Band.....

Please add the following email addresses to the data base accounts in school for the above named child(ren).

E Mail address.....

E Mail address.....

E Mail address.....