



**HOLY TRINITY STACKSTEADS C.E. PRIMARY SCHOOL,
Booth Road, Stacksteads, Bacup OL13 0QW
Tel: 01706 877025 Fax: 01706 870482**

Headteacher: Mr J. Aspin B.Sc.



SCHOOL GROUP - WHEN YOUR CHILD IS AT SCHOOL

This document is for the attention of parents whose children will be attending school at various times in the next few months.

Each day there will be the 7 members of staff on-site to work with the children during the school day. This is a slight over-staffing so if one member of the team is ill there will be no problem.

A member of the Senior Leadership Team (Mr Aspin, Mrs Warburton or Mrs Burns).

3 teachers.

3 teaching assistants.

YOYO Club staff will also be working before and after school (7.30 a.m. - 9.00 a.m. and 3.15 p.m. - 4.30 p.m.)

Mrs Singleton and/or Mrs Fitton will be running the school office.

If you wish to make use of YOYO Club please let Mrs Fitton know as soon as possible but arrangements will be very flexible.

The same staff team will be on duty each day for a week before being replaced by different colleagues for the next week. This will ensure that as well as having the minimum number of children in school, we will have the minimum number of adults as well.

When not working in school, staff will be working from home on a range of tasks including the setting of daily homework etc. They will remain on call should they be needed in school - see below.

In the event of illness reducing a staff team below safe-staffing levels, replacement colleagues will be called into school at short notice to ensure safe staffing levels.

The 3 groups of children; Early Years Foundation Stage, Key Stage 1 and Key Stage 2 will be kept separate from each other as much as possible during the school day, including in the hall at lunchtime.

We ask that you maintain the advised social distancing of 2 metres from other adults when you are on the school premises.

Inside the building we will take steps to spread the children out as much as possible in classrooms although for the youngest children this will probably be impossible.

I-pads and lap tops will be cleaned between use and commonly touched surfaces such as door handles and doors will be disinfected regularly

The children will be told to / supervised in regular handwashing and in the application of hand gel.

Your child should wear school uniform.

The school day will include;

- Reading time.
- Time to complete the homework set by their teacher online.
- A P.E./activity session - Rossendale Leisure Trust coaches will be leading sessions on Tuesday and Wednesday and our Dance teacher will be in school on Friday. Other sessions will be teacher-led.
- An outdoor education session (weather-permitting).
- Art and Craft activities.
- An I.C.T. session.
- Video watching may take place, especially if outdoor work is not possible.

The school kitchen will be open and normal procedures for dinner will be followed. If your child is eligible for Free School Meals and they are in school, this will be provided.

If your child exhibits any symptoms of Covid-19 they must not attend school for the prescribed time (7 days). This also applies if someone in the house exhibits symptoms of a sudden and persistent cough and/or a high temperature. (14 days).

School will be open over the Easter Holidays apart from Good Friday and Bank Holiday Monday to the children of Key Workers who have no-one at home to safely look after their child. You will be asked towards the end of this week how likely it is that you will need this service , staffing can be organised.

Other groups of children will not attend over the Easter Holiday.