Dear Parents / Carers,

Under government guidelines, your child is eligible to free childcare during school hours **(8:40am – 3:30pm)** and you have registered your child with us. This facility will provide child care only and will not be our usual educational offer, which from today has gone ‘on line.’ Please see the following information regarding how we are going to provide this service:

- Registration for all pupils: 8:40am – 8:50am in the Lower Junior area of the school.
- Pupils do not need to wear school uniform.
- Packed lunches will be required by all pupils.
- Collection of pupils: 3:30pm.

During this time, we emphasise the importance of the following:

- Continued adherence to government guidelines around self-isolation.
- Using this telephone number to ‘book’ your child’s place in advance **07931 893 859** (this is so we can arrange adequate provision and minimize staff leaving their homes)
- Prompt collection of pupils.
- **If you are a key worker, only using the service if no other childcare alternatives are available. This is to follow Government and Public Health advice and to minimise the risk of spread of infection amongst key worker families.**
- Reminding your children of the most up to date hygiene guidelines.
- Notifying us of the reason for any absence as soon as possible.

These are difficult times for all. We are absolutely committed to providing the services that the government require us to. We believe that everyone in our school community has the responsibility to play their part in following the government guidelines. Our school values and ethos are required now, more than ever, to achieve this together for the safety of our community.

**As fellow ‘key workers’ we understand the duty that we have but also the risk and worries that go along with this.**

We understand that you will be feeling rightly worried and concerned about increasing your child’s risk by bringing them into school and mixing with other children and adults. Rest assured we will do our very best to minimize this risk wherever possible and will try as much as possible to operate a strict distancing policy. We have spoken to our cleaning company and arranged that areas to be used will have robust daily cleaning measures in place. **Inevitably, there will still**
be some spread of the virus. We ask that you continue to follow the national guidelines around possible infection and isolation. And that if you or any family member show any signs of the following symptoms you isolate immediately:
- a high temperature or
- a new, continuous cough.

**TWT Eligibility Guidelines for Child Care support:**
- Vulnerable children only include: children who are supported by social care, those with safeguarding and welfare needs, including child in need plans, on child protection plans, ‘looked after’ children, young carers, disabled children and those with education, health and care (EHC) plans. Other children will be monitored through personalised risk assessments.
- Schools will not be open at weekends.
- Schools will not be open on Good Friday and Easter Monday.
- During the Easter Holiday, schools will only be open to key worker children (not vulnerable children as they would have been at home anyway).
- Individual schools will determine their opening and closing times for Breakfast and After School Clubs.
- Schools will assess the needs of key worker families using the guidance above. Schools will emphasise the government policy of social distancing.

We appreciate your support during these unprecedented and immensely challenging times. If you are a key worker may we also offer you our thanks and appreciation for your commitment to the local community and the national effort. You are putting yourself and your family at risk to promote the health and safety of others and we commend you for that.

Yours faithfully

Mrs Sue Mason