



## Westerton Primary Academy

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**Vice Principal:** Miss A Booth B.A. (Hons) PGDE  
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13<sup>th</sup> March 2020

Dear Parent/Carer

We are aware that the spread of Coronavirus (COVID-19) in the UK and abroad, is causing considerable concern.

Following additional guidance from the government yesterday, we wish to reiterate that any children presenting with symptoms of coronavirus should self-isolate, remaining at home for 7 days. Please inform Westerton's office staff in the usual way, to report an absence. We would also ask that you keep the Academy informed if a diagnosis is confirmed.

Westerton takes the health and safety of its pupils and staff very seriously and we have undertaken a review of our emergency and contingency plans, putting a wide range of preventative measures in place with regard to infection control, including increased cleaning of the school site. All children have been shown how to properly wash their hands with soap and water.

I am sure you will understand that the Academy will endeavour to remain open. A daily risk assessment will be made with regard to staffing levels. As such, I need to make you aware that if staffing levels drop below those needed to safely continue, we may need to operate a partial closure system. In the event of this happening, we will send you a text message and notification will be on the school website. **I do have to stress that this may unfortunately, be at short notice and would ask you to discuss this weekend, what arrangements you have in place as a family if this proves necessary.** At this stage, we hope that the above does not prove necessary and the Academy will take all necessary steps to avoid this. We would also ask that if any of your emergency contact details have changed since you filled in your child's data sheet, you let us know as soon as possible. It is important that we can contact you swiftly should the need arise.

Additionally, we are also monitoring all planned activities such as school events and visits and are making decisions on a case by case basis. We will keep you up to date as required.

Westerton continues to receive daily updates from the government and is following their advice. We are now preparing work for your children should we have to close the school for any length of time. We will send out further information about this should it prove necessary.

In the meantime, thank you for your ongoing support in difficult circumstances.

Yours sincerely

S R Makin  
Principal



Visit our School Website  
[www.westerton.leeds.sch.uk](http://www.westerton.leeds.sch.uk)

Visit the Leodis Academies Trust Website  
[www.leodisacademiestrust.com](http://www.leodisacademiestrust.com)

