

**Address:** School House Lane, Coventry CV2 2BA

**Telephone:** 024 7661 2161

**Email:** admin@ietrust.org



**CEO:** Mrs L Whitehouse

**Head of Education Primary:** Mr R Darling

Friday 15<sup>th</sup> May 2020

**Inspire Primary Schools - Planning for re-opening**

Dear Parents/ Carer,

Following our previous letters to you this week, I am now writing to you to provide further information around plans for when all our primary school sites will reopen. Obviously at the moment, this will depend on the country meeting certain medical triggers as outlined by the Prime Minister on Sunday 10<sup>th</sup> May.

As a Trust our plans are predicated around the following principles:

1. **The highest priority and consideration is the safety and wellbeing of our children, staff and other key stakeholders;**
2. Continuing to provide key worker provision from 8am - 4pm for those who qualify as we have been doing over recent weeks;
3. We are taking a collaborative approach working with Coventry and Warwickshire authorities who in turn are in consultation with Trade Unions;
4. Learning from education settings - globally (e.g. Denmark and other countries that have started on the re-set journey);
5. An absolute focus on encouraging all of our eligible Vulnerable children to return to school;
6. Only 8 - 10 children per classroom with the premise that we gradually manage a phased return of children in Years 6, 1 and Reception;
7. Having staggered start and finish times each day to minimise the volume of people on site at one time.
8. Finishing at 1pm on Fridays to minimise the number of different adults that children come in contact with, enhancing cleaning schedules and to allow for teaching planning and preparation time;
9. We will adhere to social distancing as far as possible in all classroom and school environments as far as possible;
10. Minimise the number of pupils that each staff member has contact with;
11. Reserving June 1<sup>st</sup> as a reset and school reorganisation day to ensure the site is safe and appropriately organised;

**Tuesday 2<sup>nd</sup> June - Year 6 only start**

**Thursday 4<sup>th</sup> June - Year 1 start with Year 6 continuing**

**Monday 8<sup>th</sup> June - Reception starting with Year 1 and 6 continuing**

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These will be taught by one consistent member of staff in the part of the school which is already familiar to the children.

To enable us to plan for reopening we would need to know how many parents intend to send their children back to school if we get the green light to open after May half term. Senior staff from school are calling homes to ascertain your intentions.

As previously stated, the government has made it clear that families will **not be fined** for keeping their children at home. But the guidelines do state, children who could be in school, should be in school. To facilitate this, please complete the attached survey if your child is in **Years Reception, 1 or 6 by Monday 18<sup>th</sup> May 12:00 noon.**

For children who are unable to attend school, either for health reasons, parental concerns or they are not in Years R, 1 and 6, we will continue to provide home learning resources and support (via Class Dojo, the school website and social media platforms) as we have been doing since the initial school closure.

I would like to thank you all for your continued support over recent weeks and would like to re assure you that we are giving every consideration in our planning to ensure we get the right balance in continuing to support all of our children, staff, parents and carers for a safe return to school when it is safe for them to do so.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lois Whitehouse', written in a cursive style.

Lois Whitehouse  
CEO

A handwritten signature in black ink, appearing to read 'M. Tyler', written in a cursive style.

Malcolm Tyler  
Chair of Trustees Inspire Education Trust