

# Hutton Cranswick CP School

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Friday 22<sup>nd</sup> May 2020

Dear Parents and Carers

We are writing to update you on our plans for the wider opening of school. We have given great thought to what we are proposing and this has been in consultation with the Local Authority, Governors and staff. We must stress that the plan we are proposing will only go ahead if the Government confirm the reopening of schools on the 28<sup>th</sup> May 2020.

We plan to reopen for our Year Reception and Year 1 children, who have confirmed with their class teachers that they will be returning, on **Monday 8<sup>th</sup> June**. They will attend Monday to Thursday each week. We will open to our Year 6 children, who have notified Miss Elliott, on **Monday 15<sup>th</sup> June** and they also will attend Monday to Thursday. For parents who have decided not to send their children back at this time you can change your mind at any time but you would need to give the school 7 days' notice. If you decide to send your child back this half term please contact your child's class teacher via email.

We also need to make you aware that if we are requested to open for additional year groups during this half term, then the plans set out above may change as further guidance becomes available.

For parents/carers with children in Year 2, 3, 4, 5 we have not yet had any concrete information as to when these year groups will potentially be returning but as ever we will keep you informed as and when we know more.

School will be closed to Year Reception, Year 1 and 6 children on a Friday to enable a more enhanced clean of school and allow time for the staff to plan learning for those children in school and also those not returning. Parents and carers of Key Worker children will be contacted to inform them of any changes that will be made to the children's provision.

For those children returning on the 8<sup>th</sup> and 15<sup>th</sup> June they will be kept in a bubble of no more than 15 children and limited staff members. For the children returning to Year Reception and Year 6 due to numbers there will be one group for each of these year groups. For the Year 1 children returning they will be in two groups. Miss Midgley will email all of the parents of the returning Year 1 children to inform you of whether your child is in Group A or B.

For those children who are not returning in June in Year R, 1 and 6 Home Learning will be set in the same way as it has been throughout the time we have been away from school. This will also continue for children in Year 2, 3, 4 and 5. The only difference to the children not returning in Year R, 1 and 6 is that you can communicate with staff via email at any point to share learning and ask questions, but their response will now be sent on a Friday as they will be teaching in school Monday – Thursday.

The school day will be from 8.45am – 3.20pm. This will be the same for all groups but the entrance which your child will use to enter and exit the building will be different. Please see below:



- Year R – Black gate to the right of the building at the front is to be used and they will then walk through to their usual classroom door.
- Year 1 Group A – Usual classroom door.
- Year 1 Group B – Library door which is to the right before you come through the second school gate just across the fence from the usual Year 1 entrance.
- Year 6 – Main school entrance.

We ask that only one parent/carer brings your child to school each day to ensure social distancing and reduce the number of people entering the school site. This can be a different adult on different days. We ask that you do not come into the building and if you have any queries ring or email school. If your child is anxious about coming to school we need to make you aware that once your child is in school we will be able to comfort them but we will not be able to come into the parents/carers 2 metre space to take your child from you. You will be welcome to go home and return when your child is feeling more confident to come in. Rest assured that once in school, your child will be comforted and given the emotional reassurance needed.

For the children returning we will be able to provide a school meal but it will be a packed lunch rather than a hot meal. This is due to the fact we will be eating lunches in the classroom with the children and staff in the bubble to minimise risk. The children will then have 45 minutes play outside with the lunchtime staff. Break and lunch times will be staggered so that only three bubbles will be outside at any one time. One bubble will use the field, one the ball court and one the playground. This will be on a weekly rota so that they all get the opportunity to play on the field, weather permitting. The playground will be split into two if the field gets too wet.

We are offering a school packed lunch for those who would like one and these will be free for our universal infant free school meals children. They will be charged at £2.30 for our Year 6 children and any KS2 Key Worker children. The school packed lunch will consist of a sandwich (a choice of filling will be given) a packet of crisps, a piece of fruit, a biscuit and a carton of juice. For those parents not wanting their child to have a school packed lunch you will need to provide a packed lunch from home.

For catering purposes, if your child requires a school pack lunch please inform us via the school email [cranswick@eastriding.gov.uk](mailto:cranswick@eastriding.gov.uk) no later than the 1<sup>st</sup> June or telephone school 01377 270482 on the 1<sup>st</sup> of June to let us know. Many thanks in advance.

As there are a lot of questions we have already been asked or things we anticipate may be asked we have a list below that will hopefully address some of these concerns. Some information may be repeated from the main body of the letter but it just makes things clearer for you.

### **Safety Measures for all children, parents/carers and staff**

Our main priority is the safety of children, staff, families and the wider community. We have worked closely with the guidance and advice provided by the government and Local Authority to carry out rigorous risk assessments. The following will be implemented to ensure that everyone is working in the safest way possible to minimise any risk.

- Children will only work in groups of no more than 15 children at all times and will not have contact with other groups.
- Children will be with the same teacher, teaching assistant and lunchtime supervisor throughout their days in school each week.
- Groups will have their own designated classroom and outdoor areas which other groups will not access.
- Playtimes and lunchtimes will be staggered with groups having designated areas to eat and play. Eating areas will be cleaned and sanitised before and after use.
- There will be very regular handwashing during sessions and before entering or leaving different areas of the school.
- Toilets will be allocated to each group with regular timetabled visits to avoid cross over with children from other groups. (Unless in the case of emergency!)



- There will be additional cleaning throughout and at the end of the day. A more enhanced clean of all areas will take place once per week.
- All children will have their own seat both at the table and on the carpet.
- All children will have their own resources e.g. pencil, whiteboard, pens etc, which will only be used by them and kept in their own tray/plastic wallet in their designated classroom area.
- Shared toys and resources will be chosen carefully and only those that can be easily cleaned regularly will be available. These will not be shared with other groups; each group will have their own designated resources.
- Children will not be able to bring anything into school from home. Book bags, reading books etc. will not be sent home each day. Children do not need to bring book bags.
- Children will need to bring their PE Kit, a named water bottle and a sun hat to be kept in school.
- Sun cream needs to be applied before the children come to school. If this is needed again during the day the children will need to apply it themselves.
- Bikes and scooters cannot be left on site.
- Please ensure your child wears a clean uniform each day. For the younger children shoes without laces should be worn if at all possible. If ever there are any issues with certain items of uniform being ready for the next day we will relax the normal uniform expectations as long as the children wear dark trousers/short/skirts and white/yellow polo shirts or t-shirts.
- We will administer First Aid to the children if and when needed and PPE precautions will be in place.
- We can make no guarantee of social distancing. We are following DfE guidelines by reducing class numbers, well ventilating rooms, using the outside spaces, handwashing etc. to minimise risks. Children won't be in boxes - this we believe would be very stressful and counterproductive for them given their age.
- School will be very different to normal but the teachers will be planning maths, reading, writing and topic activities for pupils at school and at home. In addition there will be opportunities to play, explore the outdoors, and do art and craft.

Please do not send your child to school if they have any of the Covid-19 symptoms:

- a high temperature
- a new, continuous cough
- a loss of, or change to, your sense of smell or taste

All family members should also self-isolate for 14 days if your child is showing the symptoms.

If a child is unwell with symptoms at school Government guidelines will be followed and they will be sent home. Whilst waiting for collection they will be isolated and supervised by an adult. The room will be ventilated (windows open). If they need to use the toilet it will be cleaned after use. Staff will wear appropriate PPE. Any hard surface the child has come into contact with will be cleaned as per government guidelines.

If there is a confirmed positive case at school then Government guidelines will be followed. The rest of the class/bubble will be sent home and asked to self-isolate for 14 days.

Our Governing body, who continue to be fully operational during this time, support our plans as do the Local Authority. The number one priority for our plan is the safety of our whole school community; children, staff and parents and that will remain so throughout.

Thank you once again for your continued support; we appreciate there is a lot for you to consider and we hope the provision we are able to provide meets your needs. If you do have any further questions or queries please do not hesitate to contact us either by email or telephone and we will be happy to help.

Best wishes

Liz Burkinshaw

Headteacher



