



Barby CE Primary School

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Dear Parents / Carers

20th May 2020

PHASED REOPENING OF SCHOOL

We have been working hard in school to get a sense of what the 'new normal' will look like as we plan to re-open on 1st June.

Our overriding priority is the safety and wellbeing of all children and staff. We are following the information that we have received from the Government and putting in place comprehensive risk assessments to ensure that we can maintain the highest standards of safety to protect the whole school community. It is important to remember that the information from the Government is for guidance only and is not statutory. If a school judges that some or all of it cannot open safely it has the discretion to remain closed to all but keyworker children.

It is important to realise that coming back to school will be an entirely different experience for our students compared to what the school was like before the lockdown. Laid out below are our intentions of how our school will operate from 1st June.

Start Dates

To enable parents, staff and children to become accustomed to the new procedures the following start dates will apply

Key Worker/ vulnerable and Year 6	Monday 1 st June
Reception A and Year 1	Tuesday 2 nd June
Reception B	Wednesday 3 rd June

Key worker / vulnerable children

The list and definitions of key workers is appended to this letter. Please refer to them to identify whether your child is eligible to attend our provision. We may require your work identification for confirmation.

Provision for this group of children will be available 5 days a week Monday to Friday. If your child is in Reception, Year 1 or Year 6 it will be assessed on an individual basis whether your child stays in the key worker provision or joins their year group. This is to avoid children accessing both separate groups at different times. If your child is in Years 2, 3, 4 or 5 and is eligible to access this provision, they will be in the key worker group only.



Reception, Year 1 and Year 6

School will be open for these year groups **Monday to Thursday only**. The school will require staff to be working with their groups of children throughout the whole day, including break and lunchtimes Monday to Thursday so the school needs to set aside time on a Friday for staff to plan and prepare for the following week and to communicate with and support students who will still be accessing remote learning. This will also enable us to carry out a deep clean of all areas of the school.

Any siblings that are in Years 2, 3, 4 or 5 will not attend school unless you are a key worker and you need to use the provision. Please refer to the criteria in the appendix for key workers.

Please inform us if you have other children that will be attending another school or nursery. It is very important that we know which children in school are in indirect contact, through their siblings, with other settings.

Years 2, 3, 4 and 5

Online learning will continue for these year groups as usual. However, your child may not get as regular interaction with their teacher as both Mrs Bolton and Mr Davidson will be teaching in school all week. Please continue to collect work from Class Dojo, complete and upload for your teachers to review. After half term, we will be considering making use of an online platform to gather the children together. More details on this will follow nearer the time.

Start and Finish Times

Group	Drop off time	Collection time	Classroom	Staff
Keyworker/ vulnerable	From 8.45 am	3pm - 3.15pm Unless otherwise arranged	Mobile / green classrooms	Mrs Cook, Miss Dickinson, Ms Wicks
Year 6	8.45 am	3.15pm	Year 6 class External door only	Mr Davidson
Year 1	9am	3pm	Year 1 class External door only	Mrs Bolton
Reception A* Monday and Tuesday	9.15am	2.45pm	Reception class External door only	Miss Aust, Mrs Morris
Reception B* Wednesday and Thursday	9.15am	2.45pm	Reception Class External door only	Miss Aust, Mrs Morris

*For parents of Reception children, you will be informed which group your child will be in closer to the date of return, once we know final numbers of children attending.

If you have children coming into school who are in different year groups you should arrive with them altogether at 9.15am.

The gate will be locked shortly after 9.15am. We ask that everyone ensures they arrive promptly, at their given time, to avoid unnecessary contact with others.



Unfortunately, we are unable to offer breakfast club or after school club provision at this time.

All parents and children should come into school through the electronic gate and maintain social distancing as you walk around to the relevant class. To leave the site please follow the path round and exit through the side gate, past the Blossoms classroom, as we are operating a one-way system. Please keep your child/ children by your side at all times and unless absolutely necessary do not bring other siblings who are not going to be in school with you. Only 1 parent/ carer should drop off and pick up.

On entering school grounds please go to your child's classroom and line up outside the classroom door, maintaining social distancing measures. Children will not be allowed into classrooms until invited by a member of staff. Parents must remain two metres away from the classroom door at all times and once your child has gone into class, leave quickly to allow the next child to enter. Staff will not be able to take questions and queries. Please communicate with your child's teacher by Dojo or by email to enquiries@barby.northants.sch.uk.

To collect your child, please arrive at the stated time, line up outside the relevant classroom, maintaining social distancing and always keeping 2 metres from the classroom door. A member of staff will release children one at a time to the waiting parent. If you have more than one child to collect, please do so one at a time from each separate classroom. Older siblings will be released early so that parents do not need to be on site longer than necessary. You must leave promptly to enable the next set of parents/ carers to arrive.

Parents/ carers will not be permitted into the reception or any other area of the school. If you need to communicate with any member of staff, please use the enquiries email or call the school office.

The School Day

Your child will be in a small group, a maximum of 15 children but because of room sizes it may be less. This group or 'bubble' will not mix with the other groups. Your child may have some, but not all of their friends in their group. The groups will be decided by the school and your child will not be able to change groups. Your child will not necessarily be with their usual class teacher. As you will see from the table above, reception children have been allocated into two groups in order that each group is less than 15 and to maintain social distancing. We will contact parents to inform them of which group their child will join.

The children will spend the day in their allotted classroom or outside. Social distancing measures will be adhered to as much as possible. Lunch will be eaten in their classroom. They will sit so that they are socially distant to others and their designated adult will supervise them. If your child has a packed lunch please provide it in throwaway packaging. Lunch boxes will not be permitted. Please ensure all items can be opened by your child as staff will not be able to touch your child's belongings. If your child is usually eligible for a free school meal, including universal infant free school meals, then our catering provider will be available to book. However, they will only serve a packed lunch. If you would like to use this service, you will need to order in the normal way.

The children will spend more time outside than is usual but team games and using the PE equipment will not be possible. Classroom doors and windows will be left open to enable air flow. Break and lunchtimes will be staggered so that groups do not mix. A named water bottle is essential, and as stated a packed lunch in disposable packaging. Parents can also provide suntan lotion, that is named and that your child is able to use themselves. No other items are permitted to be bought in from home other than their own small hand sanitiser if preferred.

Please do not bring in any reading books or the home learning books initially, we will communicate how we will manage the return and distribution of books once we return to school.



Government guidance recommends that uniform is washed daily. In order to make it easier for parents we have decided to relax uniform rules and ask that children come in comfortable clothing that is suitable for outdoors too. Shorts, t-shirts and trainers will be acceptable, however we do ask that clean clothes are worn daily and that trainers are worn (strictly no sandals or open toe shoes for general health and safety purposes, reducing the risk of injury and requiring first aid).

The curriculum will focus on priority areas for each class as well as their emotional development and well-being, hence the full curriculum may not be delivered as usual. Learning in school will reflect the online learning on Class Dojo so children who are not attending are accessing the same work.

A summary of what the children need to bring in:

Clothing	Food/ Drink	Other
<p>Non-school uniform (wearing comfortable trainers and clothing that is appropriate for wearing outdoors)</p> <p>Please send the children in clean clothes each day</p>	<p>Water bottle</p> <p>Packed lunch in disposable packaging (unless accessing free school meals)</p>	<p>Small hand sanitiser (optional)</p> <p>Sun lotion (optional)</p>

The Classroom

We would urge parents to talk to their children with regards to the classroom environment. To support this, we will send a photo of your child's classroom next week, if possible. If you intend to send your child back to school, please support them in understanding how the school will have changed. Their classes will look very different from what they have been used to. There will be no soft furnishings, rugs, dressing up or cuddly toys. Items in the classroom will be limited as they will need to be regularly cleaned. The classes will look quite bare and in most cases your child will have a set seat and will not be able to change seats. They will not be permitted the close contact with their teachers that they are used to. If they have a fall or a toileting accident they will be encouraged to change and clean themselves, where possible. We keep sets of spare underwear and shorts which can be borrowed in this situation. Any minor first aid will be administered by classroom staff who will have access to personal protective equipment (PPE) and will be instructed to wear it in these circumstances.

Children will be told to wash their hands on arrival and regularly throughout the day.

If your child's behaviour is deemed unsafe and they fail to adhere to the measures that we have had to put in place, it could be possible that we will ask you to collect them and to keep them at home. We must prioritise the safety of all in our care. We would appreciate you reinforcing this message at home.

In Case of Illness

If we believe that your child is exhibiting symptoms of coronavirus, they will be removed from their classroom immediately and taken to reception to await collection. You will be contacted and must collect your child and any siblings immediately. Your child/ children will only be allowed to return to school once a confirmation of a negative test is received or after the time stated for self-isolation (14 days) has passed. If you receive a positive test, you must inform the school as all other children and staff in their group will need to self-isolate for 14 days and will not be allowed back to school.



Under no circumstances should anyone enter the premises if they have symptoms of COVID-19.

The usual 48 hour rule applies to sickness and diarrhoea.

Keeping Everyone Safe

We will do everything we can to keep everyone in the school community as safe as possible. There will be regular cleaning throughout the day and on top of the usual daily clean we will have a deep clean on a Friday when students are not in school (except key worker and vulnerable children).

Children will not be permitted to wear face masks in school. Government guidance state that incorrect use of face masks can actually increase the risks of catching the virus. Staff will not be wearing PPE in the classroom. The only exception to this may be in the case of a more serious first aid incident.

Staffing

The current plan for staffing as laid out earlier in this letter is always subject to change. There is always the risk that staff may have to self-isolate due to coronavirus symptoms or other illnesses. We also have members of staff or members of their families that fall into the extremely vulnerable group and must continue to work from home. This has limited our capacity and may mean that provision could change in the future. However, at the moment we are confident that we can safely open to key worker and vulnerable children and the year groups as stated.

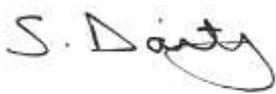
What next?

At the moment we are aiming to open to the above groups on 1st June but this is not yet guaranteed. We will be waiting to hear that the Government (expected 28th May) has satisfied the 5 key tests it has laid out to enable schools to open safely and in addition that the school has sufficient PPE/ cleaning materials. We also need to ensure that all of our procedures are in place and fully understood by staff.

Should the number of pupils whose parents have stated an interest in returning increase, or staff availability change this could also affect the provision we are able to offer.

We will keep you up to date with any changes we may have to make and will confirm a start date as soon as possible. We will also contact parents of Reception, Year 1 and Year 6 children next week so that you can inform us of your intentions having been given this further detail.

Thank you for your patience and understanding.



Mr S Dainty
Executive Head Teacher



Key Worker Definitions

Health and social care

This includes, but is not limited to, doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and medical and personal protective equipment.

Education and childcare

This includes childcare, support and teaching staff, social workers, specialist education professionals who must remain active during the COVID-19 response to deliver this approach

Key public services

This includes those essential to the running of the justice system, religious staff, charities and workers delivering key frontline services, those responsible for the management of the deceased, journalists and broadcasters who are providing public service broadcasting

Local and national government

This only includes those administrative occupations essential to the effective delivery of the COVID-19 response or delivering essential public services, such as the payment of benefits, including in government agencies and arms length bodies

Food and other necessary goods

This includes those involved in food:

- production
- processing
- distribution
- sale and delivery
- as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines)

Public safety and national security

This includes police and support staff, Ministry of Defence civilians, contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the COVID-19 outbreak), fire and rescue service employees (including support staff), National Crime Agency staff, those maintaining border security, prison and probation staff and other national security roles, including those overseas

Transport

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the COVID-19 response, including those working on transport systems through which supply chains pass. Utilities, communication and financial services

Utilities Communication and Financial Services

This includes staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure), the oil, gas, electricity and water sectors (including sewerage), information technology and data infrastructure sector and primary industry supplies to continue during the COVID-19 response, key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services), postal services and delivery, payments providers, waste disposal sectors

