



Holtsmere End Junior School

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Head Teacher: Emma McGuigan B.Ed (Hons)

Dear Year 2 Parents,

3rd May 2020

We are very much looking forward to welcoming you and your child to the Junior school community in September. It is essential to us as a school that even under the current circumstances we make every effort to communicate with you and your children to make the transition as successful as possible.

As you will be aware the current Government guidelines do not allow us to have visitors to the school or hold meetings of people in large groups. This will mean that we will need to consider alternative ways to communicate.

Our plans are as follows:

- Recorded meeting with the Year 3 teachers delivering the welcome meeting and sharing the information power point to parents.
- An opportunity for the children to meet their new Year 3 via an online meeting
- To send all children, via post, a weekly communication which will also include a welcome book that we have commissioned that includes illustrations of the actual school building and explains aspects of the school day.
- Record and publish on the school website a guided tour of the school building for parents to share with their child.
- Opportunities for individual zoom meetings for parents wanting to speak individually with myself (Head teacher), Mrs Hawker (SENCo) or with either of the Year 3 teachers.

We are aware that the children have not been in school for some considerable time and that we are unable to predict if they will have an opportunity to return to school before July. This uncertainty has been very difficult for the children and extremely unsettling. I would like to inform you that we will **NOT** be mixing the two year 2 classes this year and that you can be reassured that they will remain in the classes that they are currently in. As a school we always strive to consider the needs of the children and in usual circumstances we strongly believe that mixing the classes has many benefits however it is safe to say that these are very far from normal circumstances.

For those of you that do not already have children at the Junior school please could we request that you send an email to us giving us your postal address. Please send an email with your child's name and address to admin@holtsmerejm.herts.sch.uk, We aim to send post the first correspondence next week.

More information will follow over the next few weeks as we look forward to achieving all of our plans as outlined above. If you have any questions then do not hesitate to contact me by calling the Junior school office 01442 253189.

Sincerely,
Kind regards,
Emma McGuigan
Headteacher
Holtsmere End Junior School

