



St. Elizabeth's Catholic Primary School
A Voluntary Academy

Headteacher:
Mrs L. M. Kelly, B.Ed.



23rd June 2020

Dear Parents and Carers of children in Reception,

You may have read some of the information in this letter as wider opening information has been shared with all parents as we prepared to open to Year 6 and Year 1 parents.

It has been a joy to have Year 1 and Year 6 back in school and reassuring to see the steps we have taken to follow government guidance are working effectively. We are very pleased to be opening on a part time basis to Reception children from Thursday 25th June. Children will be in two groups; Mrs Fletcher has contacted all families who have asked for a place to confirm which day your child will attend.

Reception group A will start school on Thursday 25th June at 8:40am and must be collected at 2.15pm

Reception group B will start school on Monday 29th June at 8:40am and must be collected at 2.15pm

NB please only arrive at your designated start time in order to limit numbers around the school site

I am sure many parents/carers may wish to 'wait and see' how we can implement our plans for reception. I understand this fully. However, please be aware that we will need at **least 5 working days'** notice to admit further children due to the complex nature of the planning involved. You will not be able to simply 'drop off' your child(ren) without informing school.

Whilst Government guidelines state that children are not expected to socially distance at school, we will do our best to support this for those attending. We have put as many measures in place as possible to increase hygiene and safety in and around school.

Class organisation and layout

- We are aiming that our Pods have no more than 10 which is based on classroom size
- Identified Pods stay together throughout the whole day and do not mix with any other Pod.
- Windows and classroom doors are open at all times, within reason, to increase ventilation
- We have reduced the resources available in the reception classroom and set up areas for limited numbers of children
- Reception children will still be able to move around the classroom and access the different learning areas as they usually would

Let Your Light Shine

St Elizabeth's Catholic Primary School
Calve Croft Road, Peel Hall, Wythenshawe, Manchester M22 5EU

Telephone: 0161 437 3890 | Facsimile: 0161 490 7024
Email: admin@st-elizabeths.manchester.sch.uk
Website: www.st-elizabeths.manchester.sch.uk





St. Elizabeth's Catholic Primary School
A Voluntary Academy

Headteacher:
Mrs L. M. Kelly, B.Ed.



Entry and Exit into school

- We are running staggered drop off and collection times to reduce the number of people on the school site
- Entry and Exit to the site is via a one-way system – entering via the Carling Drive gate and leaving by the Calve Croft Road gate. There will be **no** exceptions to this, for the safety of all pupils and staff.
- Children are met at the gate by a staff member.
- There are 2m floor markings in place which we ask you to follow and use
- Adults who accompany pupils to school are expected to maintain the stringent 2m social distancing recommendation
- Only one adult from the same household is allowed to accompany their child to the school gate and we ask that you avoid bringing any other children where possible
- Bikes and scooters are not allowed on the school site

Cleaning and Hygiene Practice

- Cleaning staff teams have been expanded to allow for more thorough and regular cleaning throughout the day
- Pupils and staff will wash their hands and use hand sanitizer regularly throughout the day
- No bags are to be brought into school
- Coats are to be put on the back of your child's chair
- A named water bottle must be sent in daily
- Children and staff will not wear masks or face coverings during the school day, except to provide First Aid or Personal Care.

Lunchtime

- Lunchtime will be staggered
- Children eat in their classroom before going outside
- Reception will play in their usual outside area
- Reception children will be given a school picnic style lunch unless your child receives an Edenred Free School Meal Voucher. Vouchers will continue so parents are expected to provide a packed lunch for their child.
- Lunches must be in a throw away bag and nothing will be returned home

First Aid, Personal Care or Individual Care

- All classrooms are provided with basic First Aid Kits
- Staff will only wear PPE equipment if a child/staff member becomes ill and there is a need for personal care

Let Your Light Shine



St Elizabeth's Catholic Primary School
Calve Croft Road, Peel Hall, Wythenshawe, Manchester M22 5EU
Telephone: 0161 437 3890 | Facsimile: 0161 490 7024
Email: admin@st-elizabeths.manchester.sch.uk
Website: www.st-elizabeths.manchester.sch.uk





St. Elizabeth's Catholic Primary School
A Voluntary Academy

Headteacher:
Mrs L. M. Kelly, B.Ed.



Home Learning Offer

- The home learning offer will continue for all those children who are not in school

Parental Communication

- We ask that parents and carers only contact school via email, School Jotter or telephone – this is to protect staff, pupils and the community
- There will be no opportunity to call into reception to discuss issues face to face

Uniform

We expect children to be in clean and appropriate clothes every day. Government guidance is that upon returning from school children should change out of their clothes and these should be washed each day. We feel that few parents would have 5 sets of uniform and quite possibly, over recent weeks, children may have grown out of their current uniform. Children may wear their own clothes to school but please be mindful of our high expectations in all areas of school life including dress code. Whilst it may be tempting to allow vest tops/crop tops in warm weather these are not suitable items for school. Should you choose to send your child in their school uniform please ensure this is washed daily.

I would ask that you continue to encourage good infection control practices, such as thorough handwashing at home and keep your child informed about the things, they can do to discourage the spread of infection.

Finally, I would once again like to take this opportunity to thank you wholeheartedly for your understanding and ongoing support in helping us to manage this challenging situation.

Yours sincerely

Mrs L Kelly

Executive Headteacher

Let Your Light Shine



St Elizabeth's Catholic Primary School
Calve Croft Road, Peel Hall, Wythenshawe, Manchester M22 5EU
Telephone: 0161 437 3890 | Facsimile: 0161 490 7024
Email: admin@st-elizabeths.manchester.sch.uk
Website: www.st-elizabeths.manchester.sch.uk

