



# St Patrick's Catholic Primary School

Nova Lane, Birstall, West Yorkshire, WF17 9LQ

Telephone: 01924 423220

Website: [www.stpatricksbirstall.co.uk](http://www.stpatricksbirstall.co.uk)

Headteacher: Mrs C Moulding

Deputy Headteacher: Miss J Smith

Email: [office.stpatricksbirstall@kirkleeseducation.uk](mailto:office.stpatricksbirstall@kirkleeseducation.uk)

29.06.20

Dear Parents and carers,

I hope you are all well during this challenging time.

I write to inform you of the planning which is now in place for the supported transition arrangements from this academic year to the next academic year, as the majority of pupils are not in school. We recognise that for many pupils they have not had the opportunity to be in school with their friends and class teacher for a long time and we cannot run transition as we would usually do. As a result, the transition arrangements will be different but as supportive as we can make them during this very different and challenging time.

There are three steps to our transition plan:

## **Step One:**

We have designed a transition booklet which the teachers are currently adding the personal details to for their classes next year. These will have information about the classroom, the teacher and sharing some of the learning they will be doing. There will also be some pages for you to do with your child – information about themselves they would like to share with the new teacher and a page for any questions, queries or worries. The booklets will be emailed if your child is currently at home; a paper copy can be collected if you would find it easier. Times to collect them will be allocated for each class should there be a significant number of requests for paper copies. We hope families will take some time to go through the booklet with their child, completing the pupil sections together. If this is completed electronically these can be sent back to the current teacher through class dojo but if a paper copy is completed I ask that a photo is taken of the two pupil pages and sent back in the same way. This means we can ensure the new teacher gets the information and can answer any of the questions or worries in a supportive way. The teachers will have chance to go through how to use these booklets during the next step of the plan.

## **Step Two:**

Each teacher from Year 2 to Year 5 will be arranging some online meetings for the pupils in their class. We will be using an online video-conferencing tool called zoom. In order to ensure we maintain the safety of both pupils and staff I have created a Zoom Policy which has some expectations and behaviour etiquette which must be agreed and followed to join the session. Parents will need to download the zoom app onto a computer, tablet or phone for their child to access the session and MUST remain with them throughout the session. In the session the pupils will have the chance to see and talk to their teacher and a member of our support staff too and some of the friends they have had in their class this year. They will have a fun quiz together and also go through the transition booklet, discussing what they





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need to do with it. The sessions will need to be arranged either before their class teachers current bubble arrives at school, once they have gone home or on a Friday afternoon during their PPA time You will need to read the policy and ensure that it is followed and all expectations and etiquette are understood by your child so that we can maintain the appropriate safeguarding. When you receive the email with the information to join the session please reply that you give permission for your child to join the session and that you will both comply with the policy, behaviour expectations and etiquette. I know the staff are looking forward to this opportunity to see and talk to the pupils, who they have missed very much.

### **Step Three:**

To support the pupils in the very best way as we hopefully all return to school on Tuesday 8<sup>th</sup> September they will have two days in their current class, with their current class teacher. During these two days – Tuesday and Wednesday there will be the opportunity to end the current year, have time with their current teacher and class friends to make sure they are supported. During one of the sessions on Wednesday the pupils will visit their new class, meet their new teacher and find out where to line up in the morning, when to bring PE kits and other information. They will also go through the transition booklets so these MUST be brought back to school on Tuesday 8<sup>th</sup> September. They will return to their current class to end the day and have chance to finish this year properly. On Thursday 10<sup>th</sup> September the pupils will all begin in their new class and we can also begin the visits into the EYFS Unit for our new Reception intake which have not been able to take place during this final half term.

### **End of Year Reports:**

The staff and I are currently working very hard to ensure that the end of school reports are ready to send out in the final week of this academic year. You will be given a teacher assessment for the core curriculum: English – Reading and Writing, Maths and RE – this is an assessment of the learning objectives that have been taught before the school closure and how we expected your child to continue with their learning. With the wider curriculum you have been given an indication of the effort and determination they showed in their learning but in future years when the full curriculum is taught we will be giving an assessment of these subject areas also. The report will be given as a paper copy to all pupils who are in school, but for those pupils who are currently at home you will receive the report to your email address and a paper copy will be given in the first couple of days of the new school year when they are with their current teacher. I am currently enjoying reading and commenting on all the reports – we are very lucky to have super pupils at St Patrick's, I am reading them with great pride and very much looking forward to seeing them all again in September!





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### September 2020:

The first half term, following the transition into school, we will be following a “catch-up curriculum” which we are currently developing. This is to ensure the essential learning, particularly in the core curriculum, that should have taken place in the Summer term can be taught to enable the pupils the very best chance over the next years learning; whilst ensuring the emotional wellbeing of all pupils is supported at all times. We will be continuing our partnership with Catholic Care, Sue our support worker will be in school each week to work with us to enable our pupils to be supported in the very best way we can.

I hope that it is clear, through our transition plan that we have placed significant priority on the well-being of our pupils as we move into the next academic year; whilst also preparing to help your child make the very best progress in their learning. We very much appreciate all the home-learning that the pupils have been doing with your help and guidance and know this will make a great difference – thank you very much.

With kind regards Mrs Clare Moulding (Headteacher)

