



Headteacher  
Mr. Dale Bateman

## Coopersale and Theydon Garnon C. of E. V.C Primary School

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Tuesday 30<sup>th</sup> June 2020

### **Re. School's reopening to Year One – requested phone call**

Dear Year 1 Parents/Carers,

Further to the information sent to all families via our School's communication on, Friday 26<sup>th</sup> June 2020, **we would now like all parents with a Year 1 child to contact the school office asap, on - 01992574890, to confirm the following details:**

- Will you be returning your child to school for the weeks commencing, 6th and 13th July 2020?
- Do you have a preferred group that you would like your child to attend (session details below)?
- If you already have your child in a keyworker group, do you wish to keep your child in their current full day provision, or do you wish your child to join the part day/part week Year 1 provision group? Do note that you will not be able to move your child back to the keyworker group once/if moved.

We are able to offer the following sessions below:

- Group 1 – 9.45am to 11.45am (Monday 6<sup>th</sup>, Tuesday 7<sup>th</sup>, Monday 13<sup>th</sup> and Tuesday 14<sup>th</sup> July)
- Group 2 – 9.45am to 11.45am (Thursday 9<sup>th</sup>, Friday 10<sup>th</sup>, Thursday 16<sup>th</sup> and Friday 17<sup>th</sup> July)

Group spaces will be designated in order of parent notice given to the school and/or when capacity limit of each group is reached. Parents that do not contact the School office by, Thursday 2<sup>nd</sup> July, will have their child's group allocation completed by Miss Hill (Year 1 class teacher) and School leaders.

By 5pm on, Thursday 2<sup>nd</sup> July, Miss Hill will email all Year 1 parents that have requested a group position. This email will include the confirmed group that your child has been designated, as well as an attached guidance document to assist both you and your child in final preparations for a return to School.

A final reminder, across July 2020, pupil attendance is not compulsory and, where provision by the School has been offered, it is still a voluntary decision by parents.

Kind regards.

Mr Bateman  
Headteacher