



Headteacher
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Coopersale and Theydon Garnon C. of E. V.C Primary School

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Wednesday 1st July 2020

Re. Taster session for our new Reception class

Dear Parents/Carers,

I sincerely hope that you and your families are safe and well.

We can't thank you all enough, for your patience and understanding in waiting for us to confirm transition arrangements. As a school, we have always taken pride in the way we welcome our new Reception pupils in July. However, due to the current situation, we have not been able to carry out our normal transition arrangements under current government guidance.

As a result, we have decided to close our school for the Summer term on Friday 17th July, to all current provision groups. This early closure has meant that we can offer a meet-the-teacher session to all of our new Reception pupils. These sessions will take place from Monday 20th to Wednesday 22nd July 2020.

Due to our group sizes having a limit of 15 people, we are only able to invite 7 pupils to each session, with one parent per child to accompany them. Where we have twins attending, we ask for one parent per child to attend. Unfortunately, we will not be able to allow siblings of any age, or other adults with parental responsibility to take part, as our 15th person in a group will be the class teacher, Miss Luck.

Sessions times are available on a first-come first-served basis. To book a session, **please contact our school office on – 01992574890**. We would be most grateful if this can be confirmed by the end of this week, at the latest.

Session times available are:

- **Monday 20th July – 11am to 12pm**
- **Tuesday 21st July – 11am to 12pm**
- **Tuesday 21st July – 1.30pm to 2.30pm**
- **Wednesday 22nd July – 11am to 12pm**

These times have been selected to ensure no other children are on the school site at those times, to maximise social distancing and other Covid related safety measures.

The session will include:

- A chance to meet Miss Luck at the front of the school grounds where she will take you for a guided walk, showing you and your child the morning drop-off and, afternoon pick-up route, for the expected September start.
- A carpet session in Reception class, led by Miss Luck.
- Table activities within Reception class, for you and your child to complete together. This will be at your own individual table, with your own resources – keeping in line with our Covid related safety measures.

At all times, during the session, we will be ensuring that social distancing measures are in place and possible for you and your child to follow. We do ask, that during the session, at all times, you remain with your child, to encourage and remind them to have fun whilst keeping a safe distance from others. We will have refreshments available for you and your child and all learning resources will be provided. You will not be asked to bring any items from home that are not essential.

This Friday, we will be sending you information on our planned September start, including transition dates. This will include information on the following key events and dates, that I'm sure you have been waiting for:

- The week commencing, 7th September, we will be arranging individual family sessions, for you and your child to visit the Reception class and meet the full Reception staff team. This session will ensure both Miss Luck and you as parents, can discuss essential information of importance to your child starting school, as well as, time for your child to enjoy and familiarise themselves to the Reception class setting.
- The week commencing, 14th September, Reception class provisions begin (full details of this staggered start will be given within this Friday's communication).

We are working on making the transition process as helpful and informative as we can during these difficult times.

We look forward to welcoming you to our school community.

Kind regards

Mr Dale Bateman
Headteacher