

# Newburgh CE Primary School

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Headteacher: Mrs R. Fowler



13<sup>th</sup> July 2020

## ARRANGEMENTS FOR SEPTEMBER

Dear Parents,

To ensure that we are able to welcome all children back safely in September we have had to make some changes to our normal school day.

We will be putting our children into groups as follows for playtimes, lunchtimes and for our All Round Care provision to reduce the mixing of larger groups in school.

GROUP 1 – E.Y.F.S.	Nursery and Reception
GROUP 2 – Key Stage 1	Year 1 and Year 2
GROUP 3 – Lower Key Stage 2	Year 3 and Year 4
GROUP 4 – Upper Key Stage 2	Year 5 and Year 6

Staggered starts and finishes will still have to remain in place and so to minimise the time and disruption your child's entrance and exit out of school maybe from a different door.

	Start time	Finish time
E.Y.F.S.	9 a.m. Nursery children will enter and exit using the EYFS area  Reception children will enter and exit using the side door on the playground	3:30p.m.
Key Stage 1	8:50 a.m. Children will enter and exit using the side door on the playground	3:20 p.m.
Lower Key Stage 2	8:55 a.m. Children will enter and exit using the side door on the playground	3:25 p.m.
Upper Key Stage 2	8:50 a.m. Children will enter and exit using the fire exit in Team Venables	3:20 a.m.

We still need to ask that whilst you wait for your child/children to start and finish their school day that you keep socially distanced from other families.

It remains vitally important that children are not late for their start time as if they are they will have to wait with a family member in the entrance area or outside until a member of staff can take them to their group bubble.



## Staff and Class Arrangements

Nursery Staff: Mrs Verrill, Miss Menarry and Miss Renner

Reception Class Teacher: Mrs Duthie

Teaching Assistants in Reception: Mrs Enriles and Miss Menarry

Year 1 Class Teacher: Miss Helm (autumn term)

Year 2 Class Teacher: Mrs Breheny

Key Stage 1 Teaching Assistants: Mrs Jenkinson and Mrs Gosson

Year 3 Class Teacher: Mrs Djemai (the children will be taught as a separate year group throughout the autumn term)

Year 4 Class Teacher: Mrs Standrell (the children will be taught as a separate year group throughout the autumn term)

Year 5 and Year 6 Class Teacher: Mr Dilworth

Key Stage 2 Teaching Assistants: Mrs Barker-Gaskell, Mrs Canavan and Mrs Kenyon

We are very fortunate to have received a significant donation from the Crane Trust to allow us to deploy Mrs Bolton (who is returning from her maternity leave at the end of the summer term) in the autumn term to deliver high quality teacher-led support to all learners as required. Mrs Bolton will also be deployed to teach in Year 3 and 4 as Mrs Djemai and Mrs Standrell only work 4 days a week.

Breakfast and After School Care Club will now take place in the School Hall. Please see the attached registration forms if you require Breakfast or After School Care Club for your child. These forms will need returning to Chrissy by Monday 20<sup>th</sup> July. Please note that due to the current government guidelines on staggered starts and finishes, for those children attending After School Club that finish their school day at 3:20p.m. or 3:25p.m. they will remain with their class teacher and then taken to club at 3:30p.m.

If your situation has changed due to current circumstances you may qualify for free school meals and pupil premium. If you get any of the following you may be eligible:-

- Universal Credit with a household income of less than £7,400 a year (after tax and not including any benefits you get)
- Income-Based Jobseekers Allowance
- Income-Related Employment and Support Allowance
- Child Tax Credit, **not** entitled to Working Tax Credit and household income less than £16,190
- Support under part VI of the Immigration and Asylum Act 1999
- Guarantee element of State Pension Credit
- Income Support
- Working Tax Credit 'run on' – the payment you receive for a further four weeks after you finish work.

You can apply for this either by completing an online form on the Lancashire County Council website or you can apply by phone by ringing 01772 532 109.

Thank you for your continued support.

Kind regards



**Rebecca Fowler**

**Headteacher**

