



Barby CE Primary School
 Daventry Road, Barby, Rugby
 Warwickshire, CV23 8TR

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15th July 2020

Dear Parents / Carers

FULL REOPENING OF SCHOOL – SEPTEMBER 2020

We have been working hard in school to organise the finer detail as we plan to re-open to all pupils on 3rd September 2020. Thank you for the great support you have shown us over this term. We appreciate that school has been a little different for parents and for children and this has been necessary in the circumstances – but your support has been very helpful. Thank you.

Our overriding priority is the safety and wellbeing of all children and staff. We are following the guidance that we have received from the Government and adapting our comprehensive risk assessments to ensure that we can maintain the highest standards of safety to protect the whole school community, while returning to ‘as normal as possible’. It is important to remember that the information from the Government is for guidance only and is not statutory.

Please do note that the full re-opening in September will still look and feel different to ‘the norm’ prior to lockdown. Laid out below are our intentions of how our school will operate from 3rd September.

Start and Finish Times

In order to minimise contact between different groups as much as possible, we will have a staggered drop off and collection time.

Please see the table below

Group	Drop off time	Collection time	Drop off point/ Pick up point and classroom
Mr Davidson’s class and Ms Gamage’s class	8.35 am	3.05 pm	Green mobiles
Mr Hier’s class	8.45 am	3.15 pm	Current Squirrels (Mrs Bolton’s) Classroom
Mrs Sanders and Mrs Richard’s class	8.55 am	3.25 pm	Current Oaks (Mr Davidson’s) Classroom
Mrs Bolton’s Class	9.05 am	3.35 pm	Current Acorns Classroom

If you have children coming into school who are in different year groups, they should all arrive at the start time of the sibling’s class that start earliest (for example if you have a child in Year 1 and a child in Year 6, you should drop both children off at the Year 6 start time of 8.35am). You should also collect the children at the earliest finish time where you have children from different year groups.



SENCO: Mrs C Bolton

Business Manager: Mrs S Hedley

We will be continuing to operate the one-way system for collection and drop off. All parents and children should come into school through the **electric** gate and maintain social distancing as you walk around to the relevant class. Markings will be on the grounds of the school for people to wait should you need to queue. To leave the site please follow the path round the back of the school and make your way out through the pedestrian gate. Please keep your child/ children by your side up until you reach their classroom to drop them off. We also insist that only 1 parent should drop off and pick up.

Children will not be allowed into classrooms until invited by a member of staff. Parents must remain two metres away from the classroom door at all times and once your child has gone into class, leave quickly to allow the next child to enter. Preferably, if your child is able, please say goodbye to them at the front of the school to avoid the need of coming onto school site. Staff will not be able to take questions and queries. Please communicate with your child's teacher by Dojo or by email to admin@barby.northants.sch.uk

To collect your child, please arrive at the stated time, again using our one-way system and congregate outside the relevant classroom, maintaining social distancing. A member of staff will release children one at a time to the waiting parent. Once you have collected your child, please leave promptly, following the one-way system.

If you have more than one child to collect, please do so one at a time from each separate classroom.

Parents/ carers will not be permitted into the reception or any other area of the school. If you need to communicate with any member of staff, please use the admin email or call the school office.

We also request that parents do not congregate by the school entrance after dropping the children off or picking the children up to ease congestion for other groups arriving to school.

'Bubbles'

You will be aware that since the 1st June we have been operating our provision in 'bubbles'. These will remain in September although will be slightly different. Every class will operate as a bubble and therefore will be socially distanced from other classes. However, within the bubble, children will be encouraged to keep distanced as much as possible but there will be flexibility on the distance. For example, provision in our reception class and year 1 class will return to continuous provision but tables will be limited to two or three children at a time. Children in other classes will sit next to each other but all children will be forward facing.

Before and After school provision

We are able to offer our before and after school provision from Monday 7th September. There will be a new booking process from September. Further details will follow on our website over the summer holiday. The provision both before and after school will be based in the school hall. The set up will look different as children from each class ('bubble') within the provision will have their own 'station'. This will be a table to be based at. Although we will endeavour to get the children outside as much as possible during these sessions, please be aware that when in the hall the children will be kept at a distance from children from other classes. Unfortunately, this does mean that if a child attends before or after school club and is the only child from their class, they will be at a station by themselves, although of course will still be able to communicate with others in the hall and will not be isolated.

The School Day

Your child will be in their class (bubble) which will have up to 30 children (depending on class size). You may note that the bubbles sizes are an increase of the current maximum of 15 children, which is currently in place. Contact between different bubbles will be reduced as much as possible.

The children will spend the day in their allotted classroom or outside. Children will be encouraged to be socially distant where possible, although the set-up of the class means that this will not always be possible. Children will be sat facing the front of the classroom rather than each other.

Children will be asked to regularly **wash their hands and use hand sanitiser** throughout the day. If children have a small, pocket sized sanitiser, they may bring this to school but will be responsible for looking after it.

We shall be aiming to provide a **broad curriculum** as far as possible, therefore PE lessons will resume. On the days the children have PE, they should wear sports clothing to avoid getting changed at school. Preferably this will be school PE kit where possible, but we are aware that in cold weather children will be better to wear jogging bottoms or similar.

Children may bring in reading books and book bags. However, please ensure that your child/ children **only bring in the essentials for school**. They should not bring in any unnecessary belongings such as toys etc.

Lunchtimes and breaks will be staggered and children will eat their lunch in their classroom. Children may bring in a packed lunch or you can follow the usual process to order school lunch from our catering providers. However, they will only serve a packed lunch to begin with and this will be reviewed as the term progresses.

Fixed playground equipment will not be available to use initially and this should not be used at any time. A selection of resources will be available for children to use in their 'bubble'.

Large gathering such as assemblies will not be taking place. However, teachers will lead collective worship in each individual classroom and we will be attempting virtual delivery of assemblies by staff to each classroom at the same time.

First Aid

Where possible, children will be encouraged to clean any bumps and grazes themselves under the direction of qualified first aid staff. However, where first aid needs to be administered by a member of staff PPE equipment will be worn.

School Uniform

The school's school uniform policy will be in place from September. However, as mentioned in the previous section, on days that your child has PE, please send them into school wearing sports clothing appropriate for the weather.

External Visits

Currently, there are no plans to have any external visits during the autumn term. This includes swimming. However, we are planning to run our residential trips as normal and will try to plan any missed visits in the autumn term for later in the year, including swimming. We shall keep you informed of this.

In Case of Illness

If we believe that your child is exhibiting symptoms of coronavirus they will be removed from their classroom immediately and taken to reception to await collection. You will be contacted and must collect your child and any siblings immediately. Your child/ children will only be allowed to return to school once a confirmation of a negative test is received or after the time stated for self-isolation (14 days) has passed. If you receive a positive test you must inform the school as all other children and staff in their group will need to self-isolate for 14 days and will not be allowed back into school.

Under no circumstances should anyone enter the premises if they have symptoms of COVID-19.

The usual 48-hour rule applies to sickness and diarrhoea.

Please be aware that from 3rd September, it will be mandatory for all children to attend school unless for the reasons above or other illness. The school's attendance policy will be reinstated.

Keeping Everyone Safe

We will do everything we can to keep everyone in the school community as safe as possible. There will be regular cleaning throughout the day in addition to the whole school clean after school every day.

Children will not be permitted to wear face masks in school. Government guidance advises against this.

Staffing

The current plan for staffing as laid out earlier in the term will be in place unless a member of staff is ill. In line with the DfE guidance, staff will be able to work with different groups where needed but will maintain a social distance of 2m.

What next?

This information sets out how our school will be running from September. As you are aware, in the event of a second 'spike' we may need to amend the organisation of school again or if COVID-19 cases further decline, we may be able to reduce some of the measures taken. However, in either event, we will act on the guidance given to us and inform you of any change.

Thank you for your patience and understanding.

A handwritten signature in black ink that reads "S. Dainty". The signature is written in a cursive style with a large, looping flourish at the end of the name.

Mr. S Dainty
Head Teacher