



## Headteacher's Comment

Today's issue of 'The Hawksworth Herald' will not follow the usual format as the content will only relate to our plans for September 2020 when all year groups return. I will send out an additional issue of 'The Hawksworth Herald' on Monday which will concentrate on important non Covid-19 matters e.g. how we celebrated our Year 6 Leavers and award winners!

## September Plans 2020

The Department for Education guidance, 'Guidance for full opening: schools', came out on Thursday 2nd July 2020 and the Leeds CC risk assessment pro-forma was circulated to all Heads the following week. I will share my plans and the updated risk assessment for September with Governors.

The government sets out **6** actions which schools must take to prevent infection. These are:

- 1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, **do not** attend school
- 2) Clean hands thoroughly more often than usual
- 3) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) Minimise contact between individuals and maintain social distancing wherever possible
- 6) Where necessary, use appropriate personal protective equipment (PPE) e.g. intimate care.

The government also sets out **3** actions which schools must take in response to infection. These are:

- 7) To engage with the NHS Test and Trace process
  - 8) To manage confirmed cases of coronavirus (COVID-19) amongst the school community
  - 9) To contain any outbreak by following local health protection team advice
- (Numbers 7 to 9 must be followed in every case where they are relevant).

The government state from the beginning of the new school year the usual rules on school attendance will apply, including:

- Parents' duty to ensure that their child attends school, where the child is a registered pupil at school and they are of compulsory school age;
- Schools' responsibilities to record attendance and follow up absence; and
- The option to issue sanctions, including fixed penalty notices, in line with local authorities' codes of conduct.

## Our Plans

**Hygiene** At the end of May, Mrs Hyde and Miss Hewitt, ordered more sanitizer, soap, gloves and aprons in preparation for September. All hand dispensers in school have been checked and are working; additional ones have been purchased. We will continue to promote regular hand washing on entry to school each morning, before and after sharing resources, break times, after eating and at the end of the day. Our LCC cleaners will complete a deep clean during the holidays and continue to maintain their daily cleaning during term time.

**Keep your distance** There are a wide range of measures we will be implementing to minimise contact between individuals. These measures follow updated government and Leeds CC guidance:

- Classes will be allocated to four different entrances and exits for drop off and pick up
- Staggered start and finish times to be maintained to avoid congestion at the beginning and end of the day

- No parents will be allowed in the school building
- Classes to continue to operate as 'class bubbles', with staggered breaks and lunch times, timetabled PE class sessions outdoors, so that they are not in contact with children in other class bubbles during the school day
- Minimal staff movement between bubbles
- Y1- Y6 will eat lunch in their classrooms and Reception in the hall
- There will be no activities involving more than one class at a time
- Children to come in PE kit on the days they have a PE lesson, to avoid crowding while getting changed and to reduce lost property.

## Class times

Settings will no longer need to take children's temperatures every morning or throughout the day. This will obviously help to reduce waiting time at the start of the day.

Class	Start am	Break am
Class 1	8.50am	10.05 -10.20
Class 2	8.55am	10.05 – 10.20
Class 3	8.50am	10.25 – 10. 40
Class 4	9.00am	10.45 – 11.00

Please be prompt so class arrivals do not overlap

Class	Lunch in classrooms (class 1 lunch in hall)	
Class 1	12.00 – 12.30 Lunch 12.30 – 1.00 (break zone 1)	1hr
Class 2	12.00 – 12.30 Lunch 12.30 – 1.00 (break zone 2)	1hr
Class 3	12.00 – 12.25 (break zone 2) 12.25 – 12.50 (Lunch)	50mins
Class 4	1.00 – 1.25 ( break zone 1) 12.35 – 1.00pm (Lunch)	50mins

KS1 break pm - discretion of class teacher (10mins) – Class 1 zone 1 and Class 2 zone 2

Class	Pick up
Class 1	3.15pm
Class 2	3.20pm
Class 3	3.15pm
Class 4	3.25pm

A normal Hawksworth school day (pre Covid-19): 850am to 3.15pm equals 6hrs 25mins (one hour lunchtime).The above staggered times still equate to 6hrs 25mins for each class, but Class 3 and Class 4 will unfortunately lose 10mins of their hour at lunch time.

I appreciate these altered drop off and pick up times may represent some inconvenience for families, particularly where a parent has more than one child to drop off or pick up. I have tried to balance the competing demands of staggering starts to avoid congestion and the need not to prolong the beginning and end of the day and to avoid excessive wait times for families who are dropping off more than one child.

## With regards to PPE (point 6):

- PPE will always be used when providing intimate care to a child
- PPE will always be used when caring for a child who is symptomatic, before they are collected to go home

## Curriculum

In order to ensure that children feel happy and confident to be back at school and are supported to process the events of the last 6 months, teachers will set aside time at the very beginning of the year to focus on the 5 Rs:

- Relationships and Reconnecting
- Routines
- Resilience
- Reflection

Teachers will be delivering a full, broad and balanced curriculum, with the following adjustments:

- An increased time for English and Mathematics to address gaps in learning caused by the school closure
- A focus on whole class teaching to support catch up, with targeted work for those who need additional support
- No indoor singing- this has been identified as a high risk activity, even in class groups
- Increased use of outdoors where possible

Mr A. Hall, our specialist Spanish and PE teacher, will continue to teach all classes on Mondays, Tuesdays and Wednesdays. He will adhere to the DfE guidance, taking additional care around hygiene and social distancing. The same principle applies to staff who work across more than one class, i.e. our learning mentor, Mrs Gallagher and Miss G. Vantor, our new teaching assistant who works for Inspirational Tree (Mr J. DeAth has been allocated a new school).

#### **In Class:**

- Classrooms with forward facing desks
- Staff maintaining distance from pupils and other staff as much as possible
- The DfE state that pupils should limit the amount of equipment they bring into school each day, to essentials such as hats, coats, books and stationery. Bags are allowed. Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided, especially where this does not contribute to pupil education and development. Similar rules on hand cleaning, cleaning of the resources and rotation should apply to these resources. Teachers will mark books but will need to wash hands after handling books or wear disposable gloves

**Primary assessments:** Statutory primary assessments will take place in Summer 2021. The early years foundation stage profile, and all existing statutory key stage 1 and 2 assessments, should return in 2020 to 2021. This includes:

- the phonics screening check
- key stage 1 tests and teacher assessment
- the year 4 multiplication tables check
- key stage 2 tests and teacher assessment

The statutory rollout of the reception baseline assessment has been postponed until September 2021.

The Standards and Testing Agency (STA) are reviewing requirements for the phonics screening check in Year 2 (following the cancellation of the 2020 assessment).

**Relationships and health education (RHE)** for primary aged pupils becomes compulsory from September 2020, and schools are expected to start teaching it by at least the start of the summer term 2021. I will send out the updated policy to all parents in September.

**Ofsted:** routine Ofsted inspections will remain suspended for the autumn term. However, during the autumn term, inspectors will visit a sample of schools to discuss how they are managing the return to education of all their pupils.

#### **Meetings**

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Staff briefings led by Mrs S. Oliver (Assistant Headteacher) and staff meetings led by me will be held in 'The Haven', where social distancing will be followed.

#### **Kestrels**

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Kestrels Before and After School will continue and staff will follow the latest government guidance, with the following adjustments:

- Social distancing in place
- No last minute ad hoc bookings - all places must be booked in advance

- Continued careful recording of daily attendance to support track and trace in the event of an infection
- Increased use of the outdoor area
- Increased cleaning and rotation of resources

### **How can parents help?**

- Provide a named water bottle which allows the contents to be seen and drunk without removing the lid. The bottle to be taken home, washed and refilled every day
- For those who are not eligible for a free meal or do not want to buy a school meal please provide a packed lunch enclosed in disposable material (foil appears to be a favourite with families)

### **Ensure that your child is trained in, understands and always follows these routines, in and out of school:**

- Thorough, regular handwashing
- Remind their child about *Catch it, bin it, kill it*- encourage use of a tissue for coughs and sneezes and bin immediately, and if not possible, cough/ sneeze into the crook of their elbow
- Put the toilet seat lid down before flushing

### **Ensure that every day:**

- Your child washes their hands thoroughly just before leaving the house
- You/your child arrive/leave on time to follow staggered starts
- Tie your child's hair back if it is long enough to do so
- Your child wears full uniform on any non-PE days (there is no longer a requirement to observe additional hygiene around clothing, i.e. uniform does not have to be fresh on every day)
- Your child wears correct PE kit on the days they have a PE lesson- days to be confirmed by the start of term

### **Ensure that you:**

- Book Kestrel places in advance
- Continue to protect your family and everyone at school by following the government guidelines about your activities, including restrictions to social groupings Families should follow the latest government/ Public Health England guidance around face coverings in September. At present, the advice is clear that face coverings for children can cause additional problems, including increased risk of contamination, due to additional face touching. If government advice changes, we will write to you with updated expectations

I hope that this information is helpful and reassuring to all parents. Please be aware I have tried to summarise the lengthy guidance provided by the Department for Education and I would encourage parents to read the full guidance which you can access by clicking this link <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Your child's health and well-being are paramount to all who work on behalf of Hawksworth CE Primary School. I would like to thank all parents for your co-operation and support for enabling our school to maintain an educational provision since the start of Lockdown and during the partial closure of the school. I am confident our school community will continue to successfully overcome any future challenges that Covid-19 may bring.

*Mr Dale Norris*

Headteacher