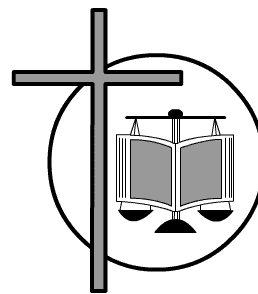


# ST. FRANCIS DE SALES CATHOLIC INFANT & NURSERY SCHOOL

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Headteacher: Mrs L Melia

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15.07.20

Dear Parents/Carers

## **RECEPTION DROP-OFF AND PICK – SEPTEMBER 2020**

We cannot wait to welcome our new Reception children to school in September! We have put in place a number of measures to ensure that we are following all guidance relating to Covid-19 in order to keep all children, parents and staff as safe as possible.

We will be operating a one-way system of drop-off and collection and minimising the amount of people on the playground at any one time by having staggered drop-off and pick up times. **We are also staggering the return of the children to school, with each year group returning on different dates. This will enable the teachers to settle the children into their new year groups, and give parents time to become familiar with the changes to the routines as detailed below.**

It is everyone's responsibility to socially distance when on the playground.

All **Reception** children will be starting their transition to school on **Monday 14<sup>th</sup> September**. Their drop off time (for the foreseeable future) will be **9.00am-9.15am**. Please note that if your child is attending Breakfast Club, drop off time will be 8.00am-8.15am (see Breakfast Club letter for more details). **The times given must be strictly adhered to.**

If you have siblings in other year groups, you can choose which one of your children's year group time most suits you best, and drop off/pick up all of your children at that time at one classroom door. We will then take the other sibling(s) through to their classes. **This will only be applicable once all of the children have been transitioned back into school.** For example, you may have a child in Year 1 and prefer to drop off at their allocated time (which will be 8.45am-9.00am) or a child in Year 2 at their allocated time (which will be 8.30am-8.45am).

For those parents who have Junior children, I have spoken to Mr Reidel who has informed me that they are considering operating an early drop-off for working parents from 8.15am, and then a rolling drop-off from 8.30am. Please check with the Juniors to confirm these details.

**Please note which gates your child's class will be entering and exiting:**

- Miss Greenhalgh, Miss Diack and Mrs McEaney's classes will enter through the **Margaret Rd gate (not Nursery side)**. They will all exit through the **large Peter Rd gates**.

- Mrs Williams' class will enter through the **Margaret Rd gate (Nursery side)**. They will exit through the main entrance pedestrian gates at **small Peter Rd**.

There are arrow markings (colour coded) on the playground to show you the way! I understand that this may seem a tad confusing! However, all will become clear – we will be on hand on the playground every morning and night to advise and guide you. If you have any concerns or queries, please either give us a ring or email at the above address.

Kind regards

*L Melia*

Mrs Melia  
Headteacher