



St. Elizabeth's Catholic Primary School
A Voluntary Academy

Headteacher:
Mrs L. M. Kelly, B.Ed.



24th July, 2020

Dear Parents/ Carers,

I am writing to update you on the planned opening and closing times for St Elizabeth's in September. As you can imagine this has been very difficult when trying to minimise the number of people arriving at any one time. With this in mind we have decided to have two windows of arrival.

Children will arrive and enter school from different gates. Please see the table below to find the gate your children should be dropped off at and collected from. At the end of the school day we will operate a staggered finish.

Children in Years 1 – 6 can arrive from **8:40am to 9:00am**.

Children in Nursery and Reception can arrive from **9:05am – 9:20am**.

Class	Arrive	Finish	Calve Croft Road Gate	Carling Drive Gate
Nursery	9:05 – 9:20	3:05		✓
Reception	9:05 – 9:20	3:05	✓	
Year 1	8:40 – 9:00	2:55	✓	
Year 2	8:40 – 9:00	3:00	✓	
Year 3	8:40 – 9:00	2:45	✓	
Year 4	8:40 – 9:00	2:45		✓
Year 5	8:40 – 9:00	2:55		✓
Year 6	8:40 – 9:00	3:00		✓

Parents in Years 1 – 6 will not be able to come onto the school premises and must leave their child at the designated gate. Parents of children in Nursery and Reception will be able to accompany their child to the Foundation Stage playground to help the children settle; whilst observing social distancing. Members of staff will be at each gate to meet children each morning, take messages and answer any queries.

Please note: our plans will be reviewed regularly and should we find that this arrangement leads to congestion we may have to arrange staggered start times for each class arrival.



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School Lunches

In line with government guidance, throughout the school day children will be remaining with their class. Because of this, we are unable to use our hall at lunchtime. Children who receive Free School Meals and all children in Reception, Year 1 and Year 2 will receive a school picnic style lunch provided from our school canteen. Children in Nursery, Year 3, Year 4, Year 5 and Year 6 who are not entitled to a Free School Meal need to bring a packed lunch. This must be in a **disposable bag**.

School Equipment

Children are **not allowed** to bring in school rucksacks, backpacks, pencil cases, bikes, scooters, packed lunch boxes or any other items from home.

We will be taking part in our usual PE sessions. Please ensure your child has the correct school PE kit. This, can be brought to school in a disposable bag. All children have a PE kit bag for them to store their PE kit in. This will remain in school, stored on their cloakroom peg.

Children will be given a folder to keep their reading book and reading record in.

Uniform

All children are expected to wear full school uniform in September. Children should wear black school shoes. Children should only have shoe laces if they are able to tie them independently.

As indicated in previous letters we are expecting final guidance mid-August. If we need to update you based on further information received, we will write to you during the holiday.

Thank you for your continued support, enjoy the summer holiday and we look forward to welcoming you back in September.

Yours sincerely,

Mrs L Kelly
Headteacher