



**New Lubbesthorpe Primary School
New Lubbesthorpe PTA**

Date: 01 September 2020

Dear Parents,

PTA Annual General Meeting (AGM)

We would like to give notice of the New Lubbesthorpe PTA Annual General Meeting, to be held on Wednesday 30th September 2020. The meeting will start at 5:30pm in the Warren Community Centre within the school.

The PTA plays a vital part in the school community and all parents, as members of the PTA, are invited to support the AGM. This is your chance to hear and see how the funds you can help to raise will be used for the benefit of the children/students at our school.

The AGM is also an opportunity for you to elect the PTA Committee, who represent the association throughout the forthcoming year. Nominations should be sent in advance of the AGM for anyone wishing to stand as an Officer or Committee Member, for the first time. Existing committee members wishing to stand for re-election do not have to be nominated again but should inform the PTA of their intention to stay in their role. We currently have 3 members on the committee and are looking to fill a vacancy for Secretary which we hope to fill this year.

If you would like any further information about being a Committee Member, please speak to myself Nicole Beeby or send me an email on the address provided below. We do look to make our PTA a registered charity this year, therefore all committee members would automatically become Trustees of the Charity.

Please return the slips below at your earliest convenience, or by 21/09/2020 at the latest to Mrs Kirkland at the school office or alternatively email the PTA email address: newlubbesthorpepta@outlook.com.

We hope you can join us and we look forward to seeing you on 30th September.

Kind Regards,

Nicole Beeby
Chair of New Lubbesthorpe PTA





I/We am able to attend the New Lubbesthorpe PTA AGM on Wednesday 30th September 2020

Signed Print Name

NOMINATION FOR OFFICER/MEMBER OF THE PTA COMMITTEE

Nominee

For position of: Chair / Secretary / Treasurer / Other Officer / Committee Member [Circle one]

Nominated by Seconded by
[Please sign and print name] [Please sign and print name]

I (nominee name) agree to my nomination for the position of

Signed Date