



Bullet Point Checklist for the Return to School September 2020

We are all very excited to welcome you all back to the WECPS Community after such a long time away for many of you. However there are some restrictions and guidelines that we must all follow in order to keep our children, staff and whole community as safe as possible.

Please use the information below to support your understanding.

Key Non Negotiables

- ❖ Arrival and Departure times (see below) must be adhered to strictly to ensure the minimum amount of movement both inside and out of school. If you arrive either early or late you will be respectfully asked to wait to the side before entering.
- ❖ At morning drop off **no parents** will be allowed to enter the school playground or building without express permission of Miss Langridge. Parents of Year 1 and above should leave their children at the main entrance where they will be guided by staff to their classroom areas. Parents of Reception children may come to the entrance by the blue fence and leave via the one way system - again signage will be clear and people there to assist.
- ❖ At afternoon drop off parents of KS1 children should collect their children from the front of the school door maintaining distance. Again we will be there to assist and call your children to join you.

Parents of children with both KS1 and 2 children will be allowed to wait on the main playground having entered through the car park. We would ask that you respect the social distancing guidance whilst waiting for your child. All teachers will bring the children to this area and direct your children to you.

Parents of KS2 children should wait for their children outside the school gates (again maintaining distance as much as possible.)

We would ask all parents to leave directly and not stand and chat to ensure that limited numbers of children and adults are around the vicinity of the school.

- ❖ We would request that all messages are sent to the admin email address so that they can be passed onto teachers or passed by a phone call - this is to avoid delays and subsequently gathering at the school gate.

Bubbles

- We will be trying to keep the children in discreet bubbles as much as possible throughout the school day - including break times and class times.

Before School and WECPS Extra

- Please note that Before School club is available every day from 7:30am with access to breakfast. Children will be asked to remain in either family bubbles or class bubbles to maintain as much of a safe environment as possible. To enter please buzz the gate and we will let your child onto the site. Please note only parents of Reception and Year 1 children will be able to access the site.
- WECPS Extra will run from the end of the day to 6pm Monday to Thursday and to 5:30pm on a Friday. A home cooked tea is available and again a similar format for maintaining bubbles will be exercised. When collecting your child parents can enter through the car park and buzz the side door before using the path and green gate to exit.
- Children will enter and leave by the usual gate.
- Please note that all requests for this week should be sent to the WECPS extra email account where Mrs Brown will access your requirements. wecps@whitley.n-yorks.sch.uk
- All details for both clubs can be found on the school webpage.
- During the first week of term we will be sending out the usual booking form for the rest of the month.
- Please note that payments for both clubs should be made (preferably by Parent Pay) **PRIOR** to using the service. Unfortunately where payment is not made children will **NOT** be able to attend.
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Equipment

- ★ Children should bring a small book to school with them and **NOT a back pack**. The book bag can be used daily to carry reading books and records. All other items can be kept in school.
- ★ Children In Year 2 and above should bring pencil cases to school that can be left until half term when they will be returned home for checking. Children will not be allowed to share resources. (If you are in receipt of FSM and are not able to provide this you should have already emailed the school to request a set for your child.)
- ★ Please ensure your child has a named coat in school each day as they will be going outdoors in various weather conditions.
- ★ Please see below the chart that indicated days that your child's class will do PE.
- ★ Named water bottles to be sent into school each day- we can refill these if needed but no water fountains will be in use in school.
- ★ Indoor shoes should be provided for use when the children are in school. Black shoes should be worn for outside.

- ★ Only children who have permission to walk home will be allowed to bring a mobile phone to school. The phone **must** be given to the teacher at the start of the school day and will be returned to them at the end of the day.

Lunch

- We are now using a new catering company for providing school lunches. We are confident that the choice of food will be much more inviting for the children and we would encourage them to give them a try.
- The new system will be available for you to use on line in the future and this is due to go live on 14th September 2020. Details of how to access will follow.
- We will continue to use the manual system for this week.
- Please note that menus have been sent out to all parents last week and will also be available to view on the website.
- KS1 children will be eating lunch in the usual dining room but in order to maintain a more distanced and safer process - KS2 will have their lunches in the classroom. We will be delivering the food to them at their allocated time.

Packups

- Children bringing pack ups will also eat in the classrooms in KS2. Please note that we remain a **FISH FREE SCHOOL** as we have a child with a potential severe allergy and in order to safeguard his wellbeing we would respectfully request that you do not include any fish items in pack ups - thank you.

Clubs

- Club night will begin for Year 1 and above on 15th September (week 2). Children doing Sports Club with Jak should wear their PE Kit to school all day please to avoid them needing to change.
- Please note that Woodland and Sports payments of £5 per week must be paid prior to the club.
- Class catch up clubs are free of charge - if you have not yet requested this but would like to attend please email admin@whitley.n-yorks.sch.uk to confirm a place.
- Please note we are reviewing Clubs Night before half term and will let you know our plans prior to this via Parent Mail.

Homework

- Reading - we would actively encourage the children to read lots at home both with and without parents. Reading books can be brought into school each day in their book bag.
- Various online resources are available with personal logins for the children to use such as TT Rockstars, Spelling Shed and Purple Mash. Reminders of passwords will be given to all children.
- All homework will be set and marked on google classroom / website (with the exception of year 6) no paper work or models should be sent into school but we will welcome

photos of what the children have made being sent to teachers or loaded onto google classroom.

PE

Please note that children should wear the following to school for the entire day when doing PE or Sports Club:

- ★ Plain or school white t shirt (no other logos or football shirts)
- ★ Black shorts / Joggers
- ★ Plain black or dark sweat shirt or school fleece.
- ★ White Socks / Black Socks
- ★ Trainers - for outdoor

PE is a vital part of the school curriculum and whilst previously we have been able to issue spare kit - we are not able to do this at present. **PLEASE ENSURE YOU NOTE THE DAYS YOUR CHILD WILL DO PE TO ENABLE THEM TO TAKE PART.** Failure to ensure this will be preventing your child from taking part in the necessary fitness activities they need to ensure good health and well being.

Monday	Cherry and Elm
Tuesday	Elm, Maple, Sycamore and Oak
Wednesday	Willow and Chestnut
Thursday	Acorn, Pine, Oak and Maple
Friday	Cherry, Chestnut, Willow and Sycamore

We have noted that next Friday is Roald Dahl Day and that the children may be wearing Yellow or a costume - we will accommodate this with our choice of PE so as not to disappoint them.

Arrival Times

KS2 only - 8:30am to 8:40am - children should enter alone at the car park gate and walk sensibly to their classes via the playground. Willow and Chestnut to go to the right and go straight into their classes.

KS1 and KS2 Family Groups - 8:40am to 8:50am - children should enter alone at the car park gate and walk sensibly to their classes via the playground. Willow and Chestnut to go to the right and straight to their classes. Only Reception Parents are to come on site please.

KS1 only - 8:50am - 9:00am - children should enter alone at the car park gate and walk sensibly to their classes via the playground. Willow and Chestnut to go to the right and straight to their classes. Only Reception Parents are to come on site please.

Departure Times and Locations

KS1 only - 2:45pm - 2:55pm - parents should enter through the car park and go through the right hand gate and wait for their children to be called. Cherry and Elm children will leave through the main front door and Pine and Acorn through the doors they come in through in the morning. We would ask you to queue patiently and wait in turn for your children to be called.

Parents of Reception children only doing half days in the first two weeks should buzz and enter through the green gate and wait by the blue fence at 11:30am.

We will take note of names in the morning at drop off each day of children who are leaving earlier.

KS1 and KS2 Family Groups - 2:55pm - 3:05pm parents should enter through the car park and wait distanced on the playground where all your children will join you having been brought onto the playground by their teachers.

KS2 only - all children will be asked to leave their classes and walk directly along the path through the green gate where they can either meet parents or walk home if permission is given - Year 5 / 6. We would suggest that you agree a best meeting point with your child if possible.

We would respectfully request that you leave the site directly to avoid large and cluttered gatherings at the gate.

PLEASE NOTE THAT STAFF WILL BE AROUND TO ASSIST BOTH PARENTS AND CHILDREN IN THE MORNINGS AND AFTERNOONS.

Behaviour

Rules and expectations for children will be different on their return for the obvious reasons. All teachers will be spending time sharing these rules and reminding the children of the reasons. We would kindly ask that you remind the children that we are implementing a stricter regime for their safety and that they must adhere to them. If they do not comply we will in the first instance contact parents to discuss. We very much appreciate your support and cooperation in advance.

Wearing of Masks

Neither children or staff are required to wear masks in school and we would respectfully ask any child wearing a mask on the way to school to remove it and keep safely in their bag. If you would prefer otherwise please contact Miss Langridge - headteacher@whitley.n-yorks.sch.uk so we can advise further.

Tutors

I previously mentioned that we are aware that some families have been using tutors. I am delighted that several tutors have been in touch so that we can work in partnership to support

your child. If you are continuing to use a tutor please ask them to contact Miss Langridge or Mrs Coventry to discuss how best this will work for your child.

And finally....

We are very aware that you may have other questions regarding processes in school. Please note that we are trying where possible to follow the guidance of the government which as you will be aware changes with little notice. Please read all the guidance carefully and should we not have answered your questions please ask.

WE ARE ALL REALLY EXCITED TO SEE THE CHILDREN BACK IN SCHOOL AND WE ARE LOOKING FORWARD TO A LONG AND SUCCESSFUL AUTUMN TERM.



Caring Helping and Social Distancing

Email - @ whitley.n-yorks.sch.uk

Office	admin
Miss L	headteacher
Mrs Coventry	coventry
Acorn	moughan
Pine	hardy
Elm	donnelly
Cherry	frier
Chestnut	clegg
Willow	lee-stokes
Sycamore	doganzou
Maple	lightowler
Oak	shaw

Breakfast and WECPS Xtra WECPS@whitley.n-yorks.sch.uk