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CEO: Mrs L Whitehouse
Headteacher: Mrs G Bowser

Monday 7th September

Dear parents,

Due to the ongoing situation with COVID we have reorganised our before and after school wraparound provision. We are aiming to open the breakfast club from Monday 14th September and the afterschool care from Monday 21st September. A new registration form will need to be completed detailing an emergency contact number and dietary requirements. You will be asked to complete this before your first use of the service. Children cannot attend without it being completed.

Prices have also been simplified in the hope that this will reduce confusion about the charges. Invoices will be emailed out, payment **MUST** be made through simspay, within 5 days of receiving the invoice. The office can accept **NO** cash. If payment has not been received within 5 days then unfortunately you will not be able to use wraparound.

The morning session will run from 7.45 to 8.45am or 9am depending upon your child's school start time and will cost £4 per child. The afternoon session will run from 3.15pm to 5.15pm and will cost £3 per hour, this is less than it used to be but there will be no family reductions for more than one child. This still means that you can have childcare of an hour before school and two hours afterschool for the cost of £10 per day per child.

As part of the new hygiene regulations that will be in place in September children cannot use wraparound without prior booking. 24hours notice must be given. Below you will find a booking request form. Please return one form per child as soon as possible and we will be in touch to confirm that a place has been allocated.

Hopefully these new measures will mean less confusion about charges and the use of wraparound in the new academic year.

Kind regards,

Mrs G Bowser

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Child's name..... Class.....

Please tick the sessions required.

	Before school	After school	
		3.15pm to 4.15pm	4.15pm- 5.15pm
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			