

Capel Primary School



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Parent Consultations

As you know, due to the restrictions caused by the pandemic, we are having to do things a little differently, including the way we carry out our Parent Consultations.

We have decided to hold our ten minute meetings via Zoom this year, enabling you to talk to your class teacher from the comfort of your own home. We do ask that you continue to treat the conversations as confidential, being mindful of who may be around you and able to hear. We do not generally include the children in this particular meeting, and would encourage you to have them occupied elsewhere, if this is possible. We can only carry out a meeting if your camera is turned on. It would be unsafe of us to carry out a meeting with a blank screen, not really knowing who is on the other end. The meetings will not be recorded and should the function appear on your screen we do not give permission for you to record them either.

We ask you to look at the grid below to see when your child's class is having their meetings, and then to email office@capel-tonbridge.kent.sch.uk with the following information:

Child's name

Class

Preferred time slot

We will then get back to you with your time and an invitation link via email. We ask that you join the meeting a few minutes prior to your slot, where you will be held in a waiting room. The teacher will then admit you in to the meeting, once the one prior is completed. If you are unable to access 'zoom' in this way, please do let us know.

	Date	4pm-5pm	5pm-6pm	6pm-7pm
R	2 nd November			
	3 rd November			
1	11 th November			
	12 th November			
2	19 th October			
	13 th November			
3	4 th November			
	5 th November			
4	22 nd October			
	23 rd October			
5	9 th November			
	10 th November			
6	20 th October			
	21 st October			

Kind regards
Suzanne Farr
Headteacher