



Netherthong Primary School  
School Street  
Netherthong  
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office@netherthongprimary.co.uk  
Head Teacher: Miss R C Kelly

30<sup>th</sup> September 2020

Dear Parent/Carer

### **Parents' Evenings – Monday 19<sup>th</sup> October and Tuesday 20<sup>th</sup> October 2020**

We are pleased to confirm that, as advised in recent newsletters, parents' evenings will be going ahead in October. We are keen to meet with you to discuss how your child has settled back into school following so many changes to all our lives, and I am sure that you feel the same. This year meetings will, unfortunately, need to be held virtually and will be conducted via Microsoft Teams.

Appointments should be booked via the online booking system (in the usual way) from 12pm today until 12pm on 12<sup>th</sup> October.

<https://netherthong.parentseveningsystem.co.uk>

A guide on how to use the system can be found on the parents info section of the website.

Once you have made an appointment with your child's teacher and after 12<sup>th</sup> October, the teacher will set up the meeting on Microsoft Teams and you will receive an invitation via your child's account. You will then need to make sure you are logged in to Microsoft Teams and join the meeting at least two minutes before the appointment. The teacher will join you once they are available. Please note, these appointments are for 10 minutes and we will need to keep strictly to the times.

Should you have any problems booking an appointment, please do call the office for assistance.

Yours sincerely

Miss R C Kelly