



**Silverstream**  
Primary School & Nursery Unit

Friday 11<sup>th</sup> September, 2020

Dear Parent / Carer,

Thank you for your co-operation with the current arrangements for dropping off and collection.

**Remember:** If your child's school day begins at 9am, they **MUST** be collected at 2pm.

### **Drop Off and Collection**

Due to the increased number of parents and children arriving at school, please ensure that social distancing is **STRICTLY** adhered to at the school gate.

In the morning, if you are walking your child into the school grounds, please enter via the pedestrian gate and exit via the staff car park gate.

Please **DO NOT** congregate around the school gate to ensure that children are able to exit the school grounds safely while still adhering to social distancing measures.

### **Break**

Break will be available to purchase from the school kitchen from Monday 14<sup>th</sup> September. However, we are unable to take cash payments, therefore, if you would like your child to buy break from the school kitchen, you must set up a credit payment with School Gateway. If you do not have a user login for School Gateway please email Mrs Wingar [ywingar110@c2kni.net](mailto:ywingar110@c2kni.net) and she will help you get connected.

Children are still welcome to bring their own healthy snack from home, if they would prefer.

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## Lunch

Hot lunches will be made available week beginning 14<sup>th</sup> September for children who are entitled to free school meals **ONLY**.

From Monday 14<sup>th</sup> September, we will only be able to provide hot meals for children who are currently on our list. Your child's class teacher will confirm via Class Dojo if your child is on our list.

The Department of Education has stated that anyone who is not on the list after Friday 11<sup>th</sup> September, **will not** be entitled to a free school meal until a successful application has been completed. Therefore, it is essential that you send your child to school with a packed lunch.

## IMPORTANT

Free school meals **MUST** be applied for every year, so if you think your child may be entitled to these, please submit an application online via the Education Authority website (<https://www.eani.org.uk/financial-help/free-school-meals-uniform-grants>).

## NUT FREE SCHOOL

Due to several children within our school community who are allergic to nuts, it is **ESSENTIAL** that no products containing nuts enter the school grounds.

Your co-operation in this very important matter is much appreciated.

## Communication with Staff

Parents **will not** be permitted to enter the school building unless by a previously arranged appointment. Should you need to communicate with a member of staff, please do so via Class Dojo or by telephone.

Please ensure that if you are speaking to a member of staff in person, that social distancing is **STRICTLY** adhered to.

## Absence Notes

If your child is absent from school, please send an email to Mrs Wingar ([ywingar110@c2kni.net](mailto:ywingar110@c2kni.net)) to explain the reason for their absence.

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## Exceptional Closure

School will be closed to all pupils on Monday 28<sup>th</sup> September for a staff development day.

If you have any queries regarding any of this information, please do not hesitate to contact me.



Mrs Stewart

Principal

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