



Lyminster Primary School

Headteacher: Mr. S. McGinley
Wick Street, Littlehampton, West Sussex, BN17 7JZ

Telephone: (01903) 713 642
office@lyminster.w-sussex.sch.uk
www.lyminster.w-sussex.sch.uk

 @LyminsterSchool
@EventsLyminster

03 November 2020

Dear Parents/Carers

Re; changes to Free School Meals and Universal Infant Free School Meals

As you will know, the school is charged for each hot meal ordered and recently there has been an increase in food wastage, indicating that there has been a significant change in the number of entitled pupils who are eating these.

I undertook an audit of all the FSM and UIFSM children taking the hot meals on a daily basis. In doing so I discovered that many children who originally started having hot meals have switched to packed lunch. It costs the school nearly £450 per year for each meal (one hot meal served every day of the school year), so it is vital that ordering matches as closely as possible to our needs.

We have now adjusted our order-numbers accordingly, so if your child has been having a packed lunch, their records have been amended and we will no longer be ordering meals for them. You are of course entitled to switch back to hot meals, but due to the fact that our supplier demands we order meals two weeks in advance, we need to ask you to please give us two weeks' notice.

Also, if you decide to switch from hot meals to packed-lunches, please do let us know as soon as possible.

This change will result in much less wastage and more funds for school resources.

We thank you for your understanding in this matter.

Kind regards

Kim Jones
School Business Manager

