



Southmoor
Academy



Hill View Infant Academy



Dear Parent/Carer

INFORMATION ABOUT ATTENDANCE

All three schools are working very closely to improve the overall attendance of our pupils. We share an Attendance Manager - Ms Nicola Murley. We hold half-termly meetings to analyse attendance.

The target for attendance for Hill View Infants is 96.6% (not including COVID absences)

The target for attendance for Hill View Juniors is 96.6% (not including COVID absences)

We are all committed to help pupils to maximise their educational opportunities and regular attendance is crucial if that is to happen. We also realise the impact that COVID 19 and isolations have on childrens academic progress, however any absence that is COVID related will not affect your child's attendance figure.

If your child's attendance becomes a cause for concern their attendance will be discussed at the regular attendance meetings and attendance procedures may need to be initiated.

Children arriving after registration closes will be marked "U" as unauthorised late.

Please be aware, the three schools do not authorise holidays in term time in line with DFE guidelines and this may result in a fixed penalty notice being served.

Yours sincerely

Handwritten signature of Mrs C Smith in black ink.

MRS C SMITH
CEO / HEADTEACHER

HILL VIEW INFANT ACADEMY

Handwritten signature of Mrs H Sutton in black ink.

MRS H SUTTON
HEADTEACHER

HILL VIEW JUNIOR ACADEMY

Handwritten signature of Ms N Murley in black ink.

MS N MURLEY
ATTENDANCE OFFICER

SOUTHMOOR ACADEMY