



# STEPHENSON WAY ACADEMY AND NURSERY SCHOOL

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-Headteacher: Mrs T Page

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16<sup>th</sup> December 2020

Dear Parents and Carers

## Reporting symptoms after the school closes for Christmas Holidays

Stephenson Way Academy and Nursery School will close at home time on Friday December 18<sup>th</sup> December.

If your child develops symptoms up to and including Sunday December 20<sup>th</sup> which result in a positive, test you must inform the school at [office@swans.education](mailto:office@swans.education). Please do NOT use the school telephone number, Class Dojo or Class email as staff will not have access to these systems from 3.30pm on Friday 18<sup>th</sup> December until 8.30am Monday 4<sup>th</sup> January.

Please include the name of your child, their class and the date that their symptoms started, as well as your own contact details.

From Monday 21<sup>st</sup> December

If your child develops coronavirus symptoms from Monday 21<sup>st</sup> December onwards, they must be tested and, if positive, follow the advice of Test and Trace. **You do not need to inform the school of any symptoms which occur from Monday 21<sup>st</sup> December.**

School reopens for staff and children on Monday 4<sup>th</sup> January 2021.

*Mrs Page*  
Headteacher

