



# Woodborough Wood's Foundation C of E (Aided) School

Head Teacher: S. Hopwell, B.Ed (Hons)

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31 December 2020

Dear Parents/Carers,

## **CONFIRMATION OF SCHOOL OPENING ON 4 JANUARY 2021**

You probably heard the news yesterday about schools returning in January 2021 for the start of the Spring Term and that some primary schools in tier 4 areas would not be re-opening.

I just wanted to take this opportunity to confirm to you that our school **WILL BE OPEN ON MONDAY 4 JANUARY 2021** for **ALL CHILDREN**, as our school is not in an area where they are to remain closed. We are continuing with the staggered start and finish times that were in place for the Autumn term. These are set out below:

Class	Start Time	Finish Time
Class R	8.50am	3.10pm
Class 1	8.55am	3.30pm
Class 2	8.45am	3.20pm
Class 3	8.45am	3.10pm
Class 4	8.50am	3.15pm
Class 5	8.55am	3.20pm
Class 6	9.00am	3.25pm

As we are now in a tier 4 area, it is more important than ever that we try to reduce the amount of people on site at any one time and that we all adhere to the social distancing rules. This is especially important as the new variant of COVID-19 is more transmissible.

With this in mind, can I please ask that you make sure that you follow the guidance, as set out in our risk assessment, for safer school opening:

- Drop off/collect your child at the times stated for your child's class. Please do not arrive earlier than the time stated;
- If you have to wait (as you may be dropping off/collecting from more than one class), keep your child(ren) with you and do not let them run about, thus reducing the opportunity of mixing with other children or adults.
- Make sure you are following social distancing guidelines by staying 2 metres apart from other adults and children;
- Follow the one way system around the school and exit as quickly as possible once you have dropped off or collected your child(ren);
- Enter and exit the school grounds as quickly as possible;
- Please avoid coming to the school reception – telephone or email if you need to speak to someone;
- Children to come to school in their school uniforms or PE kit, on the same days they did last term.

All staff will continue to wear face coverings at the beginning and the end of the school day and we would encourage all parents and carers to continue do the same.

To reduce the amount of contact between staff and parents, please do not try to talk to teachers before or after school (as we did during the Autumn term). If you need to pass on a message or to talk to them, please telephone or email the office on [admin@woodsfoundation.notts.sch.uk](mailto:admin@woodsfoundation.notts.sch.uk) They will pass the message on and staff will respond when they have the opportunity to do so, during the school day.

If we try and keep to this outline, then we can all continue to play our part in keeping everyone connected with our school community safe and well.

I hope you enjoy the remaining holiday and we look forward to seeing you all back at school in the New Year.

Kind regards,

Mr P Asplin  
Acting HeadTeacher