



Headteacher
Mr. Dale Bateman

Monday 4th January 2021

Dear Parents/Carers,

Re. critical worker and vulnerable pupils on-site access – a final guidance

I sincerely hope this letter finds you and your families safe and well.

Please read this letter if you have confirmed access for your child to have on-site schooling from tomorrow the 5th to 15th January 2021. This restricted access, in line with Government guidance, is offered to our critical worker and vulnerable pupils. All other pupils will be required to complete home learning for the next two weeks.

Changes to our drop off plans

You will continue to be able to drop off your child at any time from 8.40am to 9.00am. However, your child's bubble group entrance may be different to their usual. Duty staff will direct you if needed.

Changes to our pick-up plans

You will continue to be able to collect your child at any time from 3.00pm to 3.20pm. However, your child's bubble group exit may be different to their usual. Duty staff will direct you if needed.

Transport to School

We encourage our families to travel by private transport or walk to school. If your child travels by bike or scooter, they must be able to park it without your help, in the designated space provided.

Healthy Snacks

Please ensure your child has a healthy snack brought in from home, until we can confirm if the Free Fruit Scheme is up and running for our Reception and Year 1 & 2 children.

Rules on what pupils can take to and from School

We will provide your child with their own writing stationary (e.g. pens, pencils, ruler, sharpener, scissors). These will remain in school for them to use as and when required.

Water Bottles

Water fountains at School are not in use. Your child will therefore need to bring a named water bottle to School each day, taking it home daily for a wash. Drinking water taps are readily available for pupils to fill their bottles (or for younger children to have adults fill for them if needed).

Keeping in 'bubble' groups

We have 3 bubble groups for our critical worker and vulnerable pupils. These are:

- Group 1: Reception, Year 1 and Year 2 pupils
- Group 2: Years 3 and 4 pupils
- Group 3: Years 5 and 6 pupils

School Uniforms

We expect School uniforms to be worn during this restricted access period.

School Meals

As the children will be eating in classrooms, your child can order from our cold picnic menu, prepared by the School's kitchen, or, you may wish to provide a packed lunch from home.

The Shine Clubs (Our wrap-around cover) Breakfast and After-School provision

For this restricted access period (5th to 15th January), Shine Clubs is closed.

Contacting the School

If you have any questions or concerns about the points we've set out above, please get in touch with School leaders via: admin@coopersaletheydongarnon.essex.sch.uk. Or phone the front office on: 01992 574 890

Warm regards,
School Leadership Team