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**Chetwynde School**

Croslands, Rating Lane,  
Barrow-in-Furness,  
Cumbria, LA13 0NY

8<sup>th</sup> January 2021

Dear Parent/Guardian

Chetwynde School remains open offering places for vulnerable children and children of critical workers, but we are currently operating at a significantly reduced capacity compared to the previous lockdown due to the rate of transmission of the new virus strain. This, coupled with a greatly increased demand from key workers, including the NHS, means limited places are available.

When deciding your need for educational provision, we ask you to be mindful that schools remain open on an emergency basis only and that this should not be viewed as free childcare. If there is a second parent/guardian, or other suitable non-vulnerable person in the household, and they are not a key/critical worker, they should look after dependents where possible. Where provision is required please for parents doing shift work, please only request provision when you are on-shift. We ask all parents to consider all these options in order to maintain safe staffing ratios and prevent us from being oversubscribed.

I have included a link to the current stay at home guidance:

<https://www.gov.uk/guidance/national-lockdown-stay-at-home>

If we are unable to manage the number of pupils requesting provision then we will be prioritising as follows:

1. Vulnerable Pupils with a social worker / social care
2. Pupils with an EHCP
3. Children of Critical Workers whose work is directly lifesaving or critical to healthcare
4. Children of households where all (both) adults are critical workers

We are trying hard to keep staff and pupils safe. Please consider carefully whether you are able to keep your children safely at home.

Yours sincerely

Mr S. Jefferson  
**Headteacher**