



The Hawksworth Herald

Vol 7

Learning through Love, Fun and Faith

26.2.20

Monday 8th March 2021

I am delighted schools have been given the green light to re-open on Monday 8th March to all pupils. The staff and I are looking forward to welcoming the children back and being able to introduce some 'normality' to their everyday lives and have them meet their friends once again.

Closing the school to approximately sixty percent of our school roll on January 5th 2021 was upsetting to all but obviously necessary. During this enforced closure I have been full of admiration for the children and how they have responded to the changes. For those who had a place in school and those who did not, I am very proud of how they all adopted a positive and hardworking approach to their schoolwork in school or online.

I would like to take this opportunity to thank every parent for their support and understanding during this recent lockdown and I understand the challenges faced for those who have had to juggle work commitments and home school learning. I would also like to thank the Governors for their continued support and relay a special thanks to the Hawksworth staff who have displayed a determination to provide our children an educational provision and ensure contact with our most vulnerable pupils was maintained in very challenging times. Especially, with many staff having to provide home schooling for their own children due to being not able to access Keyworker classes at their child's school.

Everyone at Hawksworth is determined to make the full re-opening of school on the 8th a success and a smooth transition for all. To aid this, Friday 5th March will now be a training day so as staff can prepare their classrooms, lessons, resources and be briefed on expectations, Health and Safety advice and updated risk assessments.

As always, I will strictly adhere to instructions from the Department for Education and Leeds City Council and the plans starting on page 2 are based on the most recent guidance provided to me and the school governors (the new Risk Assessment for re-opening the school will be uploaded to the school website prior to W/B 8.3.21 and will contain more detail of school procedures, plans and guidance).

Staffing update

I would like to take this opportunity to welcome Miss S. Armitage to the Hawksworth family and we are very pleased to have her join the teaching team as she will make an excellent addition. She will be working alongside Mrs Dereix in Class 3.

Miss B. Ainsworth will continue to work in Class 1 for three days which has pleased the staff, as they have all been very impressed with her work.



Miss S. Armitage



Miss B. Ainsworth

Recent DfE Guidance and School Plans

A. I have summarised 6 DfE Key messages below so as to update parents:

1. The guidance states that schools should “consider staggered starts or adjusting start and finish times to keep groups apart as they arrive and leave”. However, this “should not reduce the amount of overall teaching time”. Staggered starts may include “condensing or staggering free periods or break time but retaining the same amount of teaching time”, or keeping the length of the day the same “but starting and finishing later to avoid busy periods”. Schools should consider how to communicate changes with parents and remind them not to gather at school gates or come on site without an appointment. DfE

2. Close contacts must self-isolate: Recent guidance confirms that schools must send home anyone who has been in close contact with someone who has tested positive, “advising them to self-isolate immediately and for the next 10 full days counting from the day after contact with the individual who tested positive”. DfE

3. Change to definition of an ‘outbreak’: The latest guidance states that schools with two or more confirmed cases within 14 days may have an “outbreak” and should call the dedicated advice service via the DfE’s helpline. Previously, the guidance stated that two or more cases within 10 days may be considered to have an outbreak. DfE

4. Attendance ‘mandatory’ for all pupils: The DfE’s guidance states that school attendance will be “mandatory for all pupils from March 8”. The usual rules on attendance will apply, including parents’ legal duty to secure their child’s attendance at school. The ability to issue sanctions such as fines will also be reinstated, and schools will be responsible for recording attendance, following up absence and “reporting children missing education to the local authority”. DfE

5. According to the DfE, although children are “gradually being removed” from the shielding patients list, those who are confirmed as clinically extremely vulnerable should “shield and stay at home as much as possible until further notice”. “They are advised not to attend school while shielding advice applies nationally.” In its roadmap, the government has said it “anticipates that it will no longer be necessary to advise shielding beyond the end of March 2021.” DfE

6. Remote education requirements still in force: Although attendance will be mandatory from March 8, schools will still be required by law to provide remote education to any pupils who need to continue to learn from home. “This includes, for example, where such guidance means that a class, group or small number of pupils need to self-isolate or that clinically extremely vulnerable children are to shield,” the guidance states. “All such pupils not physically unwell should have access to remote education as soon as reasonably practicable, which may be the next school day.” DfE

B. School plans

Staffing:

Bubble 1 – (R/Y1): Mrs Malir, Mrs Metcalfe, Mrs Williamson, Miss Ainsworth and Miss R. Gray (Student teacher)

Bubble 2 – (Yr 2): Mrs Oliver, Mrs Dowling

Bubble 3 – (Y3/4): Mrs Dereix, Miss Armitage and Mr Gledhow

Bubble 4 – (Y5/6): Mr McGuire and Mrs Gallagher (HLTA)

Bubble 5 – Office: Mr Norris, Mrs Hyde and Miss Hewitt

Mr A. Hall teaching PE and Spanish

School start and finish times:

I appreciate that these altered drop off and pick up times may represent some inconvenience for families, particularly where a parent has more than one child to drop off or pick up. I have tried to balance the competing demands of staggering starts to avoid congestion and the need not to prolong the beginning and end of the day and to avoid excessive wait times for families who are dropping off more than one child.

Class	School Start am	School Finish pm	Playtime Breaks am
Class 1	8.50am	3.15pm	10.15am – 10.30am (zone 1)
Class 2	8.55am	3.20pm	10.05am – 10.20am (zone 2)
Class 3	8.50am	3.20pm	10.25am – 10.40am (zone 2)
Class 4	9.00am	3.25pm	10.45am – 11.00am (zone 2)

Class	Lunch Time		Duration
Class 1 (in hall)	12.00 – 12.30 lunch	12.30 – 1.00 (break zone 1)	1hr
Class 2 (in class)	12.00 – 12.30 lunch	12.30 – 1.00 (break zone 2)	1hr
Class 3 (in class)	12.00 – 12.30 (break zone 2)	12.30 – 1.00 lunch	1hr
Class 4 (in hall)	12.30 - 1.00pm lunch	1.00 – 1.30 (break zone 2)	1hr

KS1 and Class 3 PM break discretion of class teacher (10mins) – Class 1 zone 1 Class 2 zone 2

Entrances and Exits

Class 1 (Rec/Yr 1) will enter and exit through their class entrance as normal.

Class 2 will go up the ramp and enter/exit through the Class 2 entrance.

Class 3 will again use the Kestrel entrance (right hand side of the building – the door will be left open for the 8.50am start) and the child will walk across the playground to the Class 3 door (the new classroom).

Class 4 will again enter through their fire exit door.

Before and After School Club – Kestrels entrance (also to be used by Class 3 but at different times).

Who to contact

Any problems/queries/concerns please email admin@hawksworthceprimary.org

Flow chart: Office email → **Class teacher**

↓
Mrs S. Oliver, Assistant Headteacher (if issue not resolved)

↓
Mr D. Norris, Headteacher (if issue not resolved)

↓
Mrs K. Loftus, Chair of Governor (if issue not resolved)

- If Headteacher absent – Assistant Headteacher will deputise

Precautions in place (please see risk assessment for more detail)

*LCC Leeds City Council

- All staff will self-test twice a week on a Sunday and Thursday evening (Track and Trace tests). LCC/DfE
- No parents will be allowed access to the school building unless for essential meetings and PPE will have to be worn by all attending the meeting. LCC/DfE
- Windows will remain open in all teaching areas for improved ventilation. LCC/DfE
- Staff maintaining distance from pupils, staff, parents and visitors. LCC/DfE
- D. Norris and J. Hewitt to man the drop off zone but will only assist guiding children into school but will no longer open car doors. Please have the children ready with their belongings to reduce delays.
- No staff will enter other bubbles and will respect other staff members concerns relating to their personal anxieties relating to Covid-19/underlying health conditions (Unless to maintain an essential teaching commitment). LCC H/S
- *'As far as possible, ensure that consistent staff are assigned to each 'bubble' and that movement between bubbles is limited'*. DfE
- Staff meetings will be held when essential but only if staff wear PPE, social distance and good ventilation is in place. LCC/DfE
- *It is still recommended that children and young people limit the amount of equipment they bring into the setting each day, to essentials such as lunch boxes, hats, coats, books, stationery and mobile phones. Bags are allowed.* LCC/DfE

- 'Bubbles should be kept apart so large gatherings such as assemblies or collective worship with more than one 'bubble' should always be avoided. LCC/DfE
- Staff can take books and other shared resources home if they can be cleaned. If not, or if work is to be marked, staff can wash hands or sanitise before handling / marking work, at regular intervals throughout and after completing handling / marking. LCC/DfE
- Schools should take particular care in music, dance and drama lessons to observe social distancing where possible. This may limit group activity in these subjects in terms of numbers in each group. It will also prevent physical correction by teachers and contact between pupils in dance and drama. LCC/DfE
- All hand dispensers in school have been checked and are working. We will continue to promote regular hand washing on entry to school each morning, before and after sharing resources, break times, after eating and at the end of the day.

PPE:

- PPE will always be used when providing intimate care to a child.
- PPE will always be used when caring for a child who is symptomatic, before they are collected to go home.
- I have decided staff will now have the option if they wish to wear PPE whilst teaching but all staff will have to wear PPE when using corridors/toilets/communal areas.

Kestrels Before and After School: will continue and staff will follow the latest government guidance, with the following adjustments:

- Social distancing in place
- No last-minute ad hoc bookings - all places must be booked in advance
- Continued careful recording of daily attendance to support track and trace in the event of an infection
- Increased use of the outdoor area
- Increased cleaning and rotation of resources

How can parents help:

- Continue to social distance and wear PPE (unless exempt for medical reasons) at the morning drop off and at the end of the school day. Please leave the school grounds promptly when you have seen your child enter school. Please do not stay to chat to others directly outside school so as to reduce unnecessary crowding/queues
- Ensure that your child is trained in, understands and always follows these routines, in and out of school:
 - Thorough, regular handwashing
 - Remind your child about *Catch it, bin it, kill it*- encourage the use of a tissue for coughs and sneezes and bin immediately, and if not possible, cough/sneeze into the crook of their elbow
 - Put the toilet seat lid down before flushing
 - Your child washes their hands thoroughly just before leaving the house
- You/your child arrive/ leave on time to follow staggered starts
- Your child wears full uniform on any non-PE days
- Your child wears correct PE kit on the days they have a PE lesson
- If your child has a packed lunch please provide a disposable wrapping
- Book Kestrel places in advance
- Continue to protect your family and everyone at school by following the government guidelines

Have a lovely weekend!

Mr Dale Norris BA (Hons) QTS
Headteacher

