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Chetwynde School

Croslands, Rating Lane,  
Barrow-in-Furness,  
Cumbria, LA13 0NY

26 February 2021

Dear Parent/Guardian

**Year 9 Virtual Progress/Options Evening - Online Appointment Booking**  
**Wednesday 3<sup>rd</sup> / Thursday 4<sup>th</sup> March : 4.00pm – 6.30pm**

I would like to invite you to attend our Parents' Evening on **Wednesday 3<sup>rd</sup> March & Thursday 5<sup>th</sup> March 2021 : 4.00pm – 6.30pm.**

At your appointment you and your child will have the opportunity to discuss your child's current progress and their Option choices.

**The options that are available are:**

<b>Art</b>	<b>Biology</b>
<b>Chemistry</b>	<b>Physics</b>
<b>Sciences : Trilogy course</b>	<b>Humanities : Religion &amp; Morality</b>
<b>History</b>	<b>Geography</b>
<b>Computer Science</b>	<b>Creative Imedia</b>
<b>GCSE Design &amp; Technology</b>	<b>Cambridge National Level 1/2 Engineering Design</b>
<b>Drama</b>	<b>French</b>
<b>Physical Education</b>	<b>Skills Development</b>
<b>Extra Curricular Music</b>	<b>Extra Curricular Statistics</b>

You will receive a link to our website on Monday 1<sup>st</sup> March which will enable you to read further information about the options available.

An Option Form will be sent out on Friday 5<sup>th</sup> March for you to complete with your child once you have digested the information from teaching staff.

As you will understand, we are unable to conduct parents' evenings in person at the moment due to Covid 19 restrictions. Therefore we are introducing an online appointment system for video calls with your child's teachers. This system is easy to use. You will have the opportunity to book a 6 minute appointment with your child's subject teachers. The system allows you to choose your own appointment time and you will receive an email confirming your appointments. You will need a laptop / computer / tablet / smartphone with a camera and microphone to make the video calls on the night.

Appointments can be made **from 3.00pm on Friday 26<sup>th</sup> February and will close at 9.00am on Wednesday 3<sup>rd</sup> March.** You can book an appointment between 4.00pm and 6.30pm. Appointments are allocated on a first come, first served basis so please book early if you prefer a specific time.

Please visit <https://chetwynde.schoolcloud.co.uk/> to book your appointments. Login with the following information – You will also find 2 useful guidance documents attached.

Pupil's First Name:

Student's Surname:

Date of Birth:

If you do not have access to the internet or have any issues booking the appointments online, please email [info@chetwynde.cumbria.sch.uk](mailto:info@chetwynde.cumbria.sch.uk) or call Sarah Cruse on 824210, Option 2.

**On Wednesday 3<sup>rd</sup> and/or Thursday 4<sup>th</sup> March, please:**

- Make sure you log into <https://chetwynde.schoolcloud.co.uk/> about 10/15 minutes before your first appointment; make sure your microphone and camera is turned on (you can choose to have your camera off if you prefer); and
- Have a list of questions ready – you can add comments/questions at the time of your booking appointments if you prefer.

Appointments last for about 6 minutes and a timer counts down the time left. At the end of the appointment, the video will terminate. Your next appointment will show on screen and start counting down. Please see the parent How to Guide for a more detailed explanation.

We hope that you find the meetings reassuring and informative. We value positive relationships with parents and understand how much difference your support makes to our student's 'happiness and confidence'.

Please bear with us if there are technical issues as this is the first time of using this system. If there are problems on the night staff will try to make contact by telephone. If you have any feedback, we would love to hear what you think of the system.

Yours sincerely



Mr S. Jefferson  
**Headteacher**