



**HOLY TRINITY STACKSTEADS C.E. PRIMARY SCHOOL,
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Headteacher: Mr J. Aspin B.Sc.



RETURN TO SCHOOL FOR ALL PUPILS FROM MONDAY 8TH MARCH 2021

INTRODUCTION:

a) When school further opens on Monday 8th March, to allow all children to return, the organisation and arrangements will be very much the same as those that were in place during the Autumn Term, with one or two minor and specific changes. This document is intended to remind you of what our rules and procedures are.

b) However, one very important thing is different. The dominant strain of Covid-19 in circulation is the "Kent" Variant. This is much more transmissible than the Covid-19 strain that we faced in the Autumn Term. It is therefore much easier to pass from person to person, although the view of the government is that, although they can catch and pass on the virus, the risk of serious illness to primary-aged children is still very low. It is everyone's responsibility to try to minimise the risk of transmission that leads to surge in cases in the local community.

c) It is essential that you follow all of the rules and procedures set out in this document.

d) In doing so you will be helping to minimise community spread, saving lives and increasing the chances of the children of the school having the least amount of disruption to their learning in the rest of the school year.

e) Remember, it only takes one child or adult in a bubble to contract Covid-19 for the whole bubble to close, which will mean your child is at home with you again for 10 days, and more disruption to their learning. We must all do everything that we can to reduce that risk, and your part will be following the procedures, even if you find them inconvenient or disagree with them.

1. ONE-WAY SYSTEM OF ENTRY AND EXIT:

a) Entry for all parents and pupils will be through the front gate and up the front path. Exit for all pupils and staff will be through the car park gate.

b) Parents who have to drop a child in the E.Y.F.S. or in Year 3 and then take a child into Year 1 or Year 2 must follow the one-way system around the back of the school, out of the car park and back up the main path. Do not walk back

through the grounds from Year 3 or the E.Y.F.S. playground to get to the Key Stage 1 entry doors.

This may be inconvenient for some parents, but it is extremely important that this rule is followed by everyone. No parents should leave the premises down the main path during the start and end of day procedures.

c) Only one adult should bring the child or children from one family. The fewer adults that are involved, the less close contact there will be between adults on the school grounds.

d) Please do not congregate with any other parents outside the school gates, or make it difficult for other parents to get past you if you are waiting there for any reason.

2. STAGGERED START AND FINISH TIMES

a) Start and finish times will remain the same apart from Nursery when the start time will change from 9.05 a.m. to 9.00 a.m.

	START TIME	FINISH TIME
NURSERY	9.00 a.m. Via the Nursery Classroom Door	3.00 p.m. Via the Nursery Classroom Door
RECEPTION	9.00 a.m. Via the Reception Classroom Door	3.10 p.m. Via the Reception Classroom Door
YEAR 1	8.50 a.m. Via Miss Loughheed's Classroom Door	3.05 p.m. Via Miss Loughheed's Classroom Door
YEAR 2	8.55 a.m. Via The Key Stage 1 Door	3.10 p.m. Via The Key Stage 1 Door
YEAR 3	8.55 a.m. Via The Y3 Classroom Doors	3.15 p.m. Via The Y3 Classroom Doors
YEAR 4	8.50 a.m. Via the Y4 Classroom Doors	3.05 p.m. Via the Y4 Classroom Doors
YEAR 5	8.45 a.m. Via the Staff Entry Door	3.15 p.m. Via the Staff Entry Door
YEAR 6	8.45 a.m. Via the Staff Car Park Entry Door	3.20 p.m. Via the Staff Car Park Entry Door

b) Please arrive no more than a couple of minutes before the arrival and exit times for your child. If you arrive early, please consider waiting in a suitable place on the street near to school until the correct time. This will reduce crowding and allow everyone to maintain the 2m social distancing rule.

c) The timings, especially the start times, are a balance between avoiding too many parents being on the premises at the same time and not stretching the start times over too long a period. **They work best if you do not arrive early.** As a rule, if you find yourself waiting for the entry door to open for more than 2 minutes then you are too early.

d) During the Autumn Term, the biggest problem with over-crowding was in the area outside Year 3 Classrooms. A lot of this will be avoided if all parents arrive at the correct time for their child's bubble opening time. However, in addition, extra barriers and signs will be in place to create a Y3 waiting zone and to allow the walkway from the

big gate through the E.Y.F.S. Playground to be kept free in order to avoid adults having to come into close contact with each other. Please do not wait in the Walkway Area.

e) At any time or place on the school grounds, if you see an area that is getting overcrowded, please use your commonsense and personal judgement and wait away from that area, rather than adding to the congestion.

f) Some parents, if they have more than one child, may have a 10-minute or so wait between bubble start or finish times. No system can take into account the personal circumstances of every parent, so please do not request that bubble start or finish times are altered to meet your personal needs. These sort of minor inconveniences are unavoidable and absolutely not something that anyone would wish to have in place by choice. As with everything, there has to be a reasonable compromise.

3. NO-ENTRY TO THE LANE:

a) As all parents and children will be exiting the premises through the school car park and down the lane to the main road, the lane will be closed to all school traffic at the following times.

8.40 a.m. to 9.05 a.m.

2.55 p.m. to 3.25 p.m.

b) A barrier to remind parents will be in place during these times. In the event that the barrier staff are not present, please do not enter the lane assuming that the rules have suddenly changed.

4. WEARING OF FACE MASKS OR COVERINGS AND SOCIAL DISTANCING:

a) Please wear a face mask or covering that covers your nose and mouth when you are on the school grounds, as an extra precaution.

b) If you have a personal objection to mask wearing, please put aside your personal preferences for the wider good of the school community for the few minutes that you will be asked to use one.

c) Please observe a 2m+ distance from other adults and children when you are on the school grounds, and as mentioned earlier please do not add to an already crowded area, but rather wait in a suitable place away from it.

5. REPORTING A SUSPECTED OR CONFIRMED CASE OF COVID-19:

a) You **must** let the school office know if your child has to self-isolate due to someone in your household, or someone they have had close contact with, testing positive for Covid-19. **If someone has symptoms and is awaiting to take a test or get results back, your child must also stay at home until the test result is known.**

b) If your child develops symptoms and/or has a positive test result for Covid-19, you must inform the school office immediately, they must not come to school and you must follow the self-isolation guidelines published by Public Health England.

c) Where a child is absent due to self-isolation, but the rest of the bubble is in school, your child's teacher will contact you to ensure that they are able to join the class lessons via Zoom, provided that they are well enough to do so.

d) No matter how careful everyone is in trying to stop the spread of Covid-19, it is possible, and probably likely, that at some point during the rest of the school year, a bubble will need to be closed. When this occurs you will be notified as soon as possible via the Mobile App. Details of any move to remote learning will be published as soon as possible.

e) If, at any time, you are unsure about the course of action that you must take, please speak contact the school office for advice.

6. SCHOOL DAY SAFETY PROCEDURES:

a) Please make sure that your child has washed their hands or had hand gel applied before they come to school.

b) At the earliest opportunity after entering the building all staff and children will sanitise their hands. This will be repeated regularly during the day.

c) Children in a bubble will be kept separate from those in other bubbles.

d) Each bubble will follow its own timetable and rota during the day, including its own playtimes, toilet times and lunchtime. Toilets will be cleaned between their use by different bubbles.

e) Away from school, other than siblings, a child in one bubble should not have close contact with a child from another bubble.

f) Communal areas and commonly touched surfaces will be cleaned in the morning and afternoon.

g) School meals and packed lunches will be eaten in the bubble classroom. The usual payment procedures for school meals will apply.

h) Staff - other than in Reception and Nursery - will, as far as is possible in a crowded school, maintain a distance of at least 1 metre and when they can, 2 metres from other adults and children. However, there is a balance to be made between providing help to your child with their work and maintaining a social distance.

i) Adults will wear face masks when they are moving around outside their bubble classroom.

j) Classroom windows will be opened to increase ventilation, with the classroom heating turned on, if necessary, in order to try to maintain a reasonable temperature. If your child reports being cold in the classroom you may send them with an extra sweatshirt etc. but hopefully we will soon get warmer outside temperatures.

k) P.E. will continue to take place on one day of the week, when your child should come to school with their P.E. kit on. Your child should wear their usual school sweatshirt or jumper and either leggings or tracksuit bottoms, which are of a dark blue or black colour. They should wear their usual school footwear and bring their P.E. footwear with them in a bag.

l) School staff are able to carry out a Lateral Flow Device Test twice per week, in order to reduce asymptomatic transmission of Covid-19.

m) Your child's teacher will communicate with you via the Mobile App or the class page of the school website. Your child's teacher should be contacted in the first instance through the year group email.

7. AFTER-SCHOOL CLUBS AND SWIMMING LESSONS:

a) After-school sports coaching will hopefully resume from Monday 15th March. All coaching sessions will be for one bubble only at a time. A timetable and consent forms will be sent out during the week beginning Monday 8th March.

b) Y4 and Y5 swimming is expected to resume from Monday 8th March, but there may be a temporary alteration to the day that the lesson takes place. We await further information from the Marl Pits about this.

SCHOOL UNIFORM UPDATE:

a) Some aspects of the school uniform policy will be in operation from Monday 8th March in particular the safety rules about what are suitable earrings (small round stud-type) etc.

b) In light of the difficult economic circumstances that many parents may be finding themselves in, if there are genuine reasons that mean that your child is unable to have all parts of the correct uniform on their return to school, and for the rest of the Spring Term, this will be allowed. However, please do not allow your child to come to school out of uniform, if they have the correct items at home.

c) The intention is that the school uniform policy, and in particular the information about footwear set out below, will be implemented from the beginning of the Summer Term.

Footwear:

a) As far as footwear is concerned, school shoes are still the preferred option.

b) However, **plain and entirely black** trainers will also now be allowed, provided that they are made of a **waterproof material** i.e. not fabric or canvas uppers, because it will lead to your child's feet getting wet when it rains. Plain, black, waterproof trainers of the sort that are now included in the uniform policy, are available from many local outlets, and are usually cheaper than shoes.

c) Trainers with any **coloured** stripes, designs or logos on them **will not be allowed**. This particularly includes expensive designer sports brands.

d) We want to avoid a situation where parents are placed under pressure by their child because other children are wearing expensive branded trainers e.g. Nike, Adidas etc for school and they feel left out.

e) These changes are intended to reflect the realities of modern times, and to hopefully reduce costs to parents for footwear, but are not an excuse for children to wear expensive branded trainers that are clearly not part of the allowed policy. These will not be allowed. It is expected that all parents will support this attempt to assist you in reducing uniform costs.

CLINICALLY EXTREMELY VULNERABLE (C.E.V.) STAFF:

Three members of staff have been identified as C.E.V. by medical professionals, and in line with current government requirements are shielding until 31st March 2021.

These include two teachers; Mrs Say who was shielding during the second part of the Autumn Term and Mrs Grimshaw who has been added to the C.E.V. group by her doctor.

This means that Mrs Say and Mrs Grimshaw cannot teach in the school and will be working from home. They will deliver live lessons to the children who will be in the classroom. These will be the same lessons that would have been delivered had they been physically teaching in the classroom. A Teaching Assistant will be present in the classroom to support the children in their learning.

This is a new situation for the children in Mrs Grimshaw's Class, but this arrangement worked well in Mrs Say's Class last term.

RETURN OF COMPUTING EQUIPMENT:

All school computing equipment that has been borrowed should be returned to the back of the hall on your way out of the school grounds. Members of staff will be on hand to inspect the device for damage, and to check all equipment has been returned. Please refer to the timetable below.

The above does not apply to Y5 and Y6 children who should bring their Chrome Books straight into class with them.

Please return the school equipment that you have borrowed to the rear of the hall at the following times

MONDAY 8 TH MARCH	YEAR 3 AND YEAR 4
TUESDAY 9 TH MARCH	YEAR 1 AND YEAR 2
WEDNESDAY 10 TH MARCH	RECEPTION AND NURSERY