

## 17<sup>th</sup> March 2021

Thank you again for your support during this uncertain time. Please note this information follows the recent announcement from the Department of Education. Please check our website regularly for any further updates.



### Returning to School

As you know, the Minister of Education has announced that face-to-face teaching resumes for all pupils on **Monday 22<sup>nd</sup> March 2021**.

Please see the arrangements below so that our school remains as safe as possible for all pupils, parents and staff.

- All pupils return to school on Monday 22<sup>nd</sup> March.
- We are currently liaising with the Education Authority regarding transport, but it is planned that start and finish times will continue as in Term 1.
- Unit pupils will start school at 8.45 am and we will continue with our varied drop-off time 8.45 – 9.00 am for mainstream pupils.
- We will continue with our varied pick-up times:
  - Mainstream P1 – P4: 2.00 pm
  - Mainstream P5 – P7: 2.15 pm
  - Unit Classes: 2.00 pm
- **Unit pupils should use the door at the car park. Mainstream pupils should use the gates to both playgrounds at the back of the school.**
- Free school meals are available to all eligible pupils from Monday 22<sup>nd</sup> March. These should be booked each Monday morning with the class teacher for that week. For paying pupils, bookings and money should be sent to the class teacher on a Monday morning in a clearly labelled envelope with your child's name, class, days meal required and amount (envelopes can be purchased from the school office). **This will help limit movement between classes and handling of cash in school.** Change is not sent home. A sheet is included which you may wish to print out and use to order dinners each week. Please do not use email to order dinners.
- 26<sup>th</sup> March – school finishes at normal time for the holidays.
- 29<sup>th</sup> March – 9<sup>th</sup> April – school is closed for the Easter holidays.
- Monday 12<sup>th</sup> April - School reopens for all pupils.

Staggered  
Start and  
Finish Times



IN LINE WITH OUR CHILD PROTECTION POLICY, EXCEPT IN AN EMERGENCY, **CHILDREN ARE EXPECTED TO REMAIN IN SCHOOL UNTIL THEIR DESIGNATED PICK-UP TIME** UNLESS THERE HAS BEEN A SPECIFIC ARRANGEMENT WITH MS HARDWICK OR MR CUNNINGHAM.

**PLEASE DO NOT ASK OFFICE STAFF TO BRING YOUR CHILD FROM CLASS EARLY. REMEMBER, THE OFFICE IS NOT CONTINUALLY MANNED.**

If your child needs to leave school early, eg for an appointment, please give at least 24 hours' notice. Dojo the class teacher or telephone/email school stating collection time and reason. Your child will be brought to the foyer ready for collection. This will help to limit your waiting time.

We look forward to welcoming all our pupils back on 22<sup>nd</sup> March. Unfortunately, Clubs and activities remain suspended. This will be kept under review.

# KNOCKMORE PRIMARY SCHOOL



## Break-time and bringing food to school

Thank you for ensuring that your child comes to school with an appropriate snack. Unfortunately, we are still unable to offer Healthy Break or School Milk. This will be kept under review.

Remember, Knockmore Primary School is a nut, pineapple and mango free zone. We have number of children with severe allergies and it is important that parents send in suitable foods for break and lunch. Your help and understanding in this matter is very much appreciated.



## Updated Information and Communication

We have always encouraged parents to keep up-to-date with what is happening in school through our website, Facebook and Dojo. This has been especially important during the last number of months as we receive updated information from the Department of Education regarding Covid-19. If we receive any new information during the Easter holidays, it will be posted on our website, sent on Dojo and a brief note posted on our Facebook group. Please keep an eye on the website, [www.knockmoreps.co.uk](http://www.knockmoreps.co.uk). Please do not Dojo teachers over the Easter break.

Messages left on the school telephone answering machine or sent via email will usually be picked up within 24 hours during term time. Please do not use these for something that needs actioned immediately.

## Closures

School is due to be closed on Monday 3<sup>rd</sup> May, Monday 31<sup>st</sup> May and Monday 28<sup>th</sup> June. School finishes on Wednesday 30<sup>th</sup> June.



## Procedures for concerns

If you have any concerns, the first point of contact is your child's teacher or classroom assistant. An appointment can be made through the school office.

If you have any concerns regarding safeguarding, an appointment can be made through the school office with Mr Cunningham, Mrs Burrows or Mrs Armstrong.



Mrs Burrows  
Deputy Designated Teacher  
Mainstream



Mr Cunningham  
Designated Teacher



Mrs Armstrong  
Deputy Designated Teacher  
Units

## Dates to Remember:

- Monday 22<sup>nd</sup> March - All pupils return to school.
- Friday 26<sup>th</sup> March - School closes at normal time for Easter holidays.
- 29<sup>th</sup> Mar – 9<sup>th</sup> Apr - School closed for Easter Holidays. **Please do not Dojo staff.**
- Monday 12<sup>th</sup> April - School reopens for all pupils.

And finally ..... I would just like to wish you and your family a safe and

A Hardwick



# KNOCKMORE PRIMARY SCHOOL



Send one note to class teacher on a Monday (with correct money if applicable)

w/c .....

NAME	CLASS	MON	TUE	WED	THU	FRI

TICK THE APPROPRIATE BOX(ES)

✂.....

w/c .....

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