



06 May 2021

Dear Parents/Carers

**Parents' Evening Wednesday 19<sup>th</sup> May - Online Appointment Booking**

I would like to invite you to attend our Parents' Evening on Wednesday 19<sup>th</sup> May. This is an important opportunity to discuss your child's progress and targets.

If your child is currently on the SEN register, as in previous years; you will be contacted by your child's class teacher to arrange a meeting at an alternative time.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with your child's class teacher and you will receive an email confirming your appointments.

Appointments will be made available tomorrow Friday 7<sup>th</sup> May from 4pm and will close on Monday 17<sup>th</sup> May at 4pm. Should you wish to make any changes after this date please contact the school office.

Please visit <https://stelizabethscatholic.schoolcloud.co.uk> to book your appointments. You will not be given a password to access the system. Instead, you will log in with your own details and your child's details, and these are authenticated against the details held on our system.

Guides on how to make video calls can be found here:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mrs L Kelly  
Headteacher