



Returning to school 1st September 2021

Information for ALL parents/carers of Victoria School

NURSERY, INFANT AND JUNIOR

Dear Parents/Carers

We hope that you have been enjoying the summer and have had an opportunity to see family and friends. We are now preparing to welcome our pupils back to school and for some of our pupils this will be their first time at Victoria school. We would like to say a welcome to our new nursery pupils who will be starting their educational journey with us.

The staff of Victoria School, Nursery, Infant and Junior, have been planning for the safe return of all pupils in September. We are confident that our risk assessments are robust and will ensure that the school environment is safe, due to the additional high level of hygiene procedures and staff social distancing that we are putting in place.

We will be returning as much as possible to the normal school day and times.

Nursery pupils

Two and three year old Nursery:

Morning: 8:50am collect 11:50am

Afternoon 12:00pm collect 3pm

If your child is having time to settle in the staff will advise you about when to collect your child.

For the first two weeks the two and three year old nursery pupils can have a settling in period and this can be discussed with the teacher. We feel that for some of the pupils to attend for their full 15 or 30 hours straight away might be distressing for them. If parents wish to reduce the time we can discuss this individually. Also if parents would like their child in for the full 15 or 30 hours if they qualify that is not a problem and please inform the staff on the first day. It will be difficult for some pupils but your support in helping them settle will be crucial. We will be as flexible as possible and if some pupil are finding it difficult to settle then we will contact you to discuss this.

Infants: Reception, year one and two pupils

8:50am: Doors open all pupils need to be in school

3:00pm End of school day pupils will leave school between 3:00pm and 3:10pm.

For new Reception pupils who are not staying all day please collect your child at 1:10pm at the same entrance you dropped them off.

Parents/carers can enter through any gate entrance to the school. The playground gates will be open and we ask parents to consider other parents/carers space as much as possible. Parents/carers will be able to stand on the playground to drop their child and collect their child. We do ask parents/carers to respect others space when entering or leaving the premises.

Entrance points:

Two and three year old Nursery: Entrances are at the front of the school. Please follow the signs.

For Reception classes: Blencathra, Great Gable and Pillar please use the door that is the furthest around the back of the school.

Year one/ two class: Red Pike please use the furthest door around the back of the school.

Year one classes: Helvellyn and Catbells please use the entrance next to the shed which is also around the back of the school.

Year two classes: Skiddaw and Scafell Pike please use the first entrance as you come through the gates near the back playground.

Junior pupils

Doors open 8:40am all pupils need to be in school by this time.

End of school day: 3:15pm pupils will leave the school after 3:15pm-3:25pm

Year three and five pupils please use the left hand entrance and playground. Gates by spar will be open.

Year four and six pupils please use the right hand entrance and large playground. Pupils can enter through the gate on Victoria Road or through the Jubilee Garden.

On the first day your class teacher will be waiting on the playground and we would like you to make a line in front of your teacher so they can meet you and they will take you into school.

Parent Pay: All money will now be collected through Parent Pay. This is an online website where parents can pay for dinner money, school trips, childcare, juice and milk money allowing the school to be cashless. If you have not signed up please check your emails for your login details.

Communication and information

We will continue to keep parents up to date, through letters linked to texts, emails, Facebook and our website, www.victoriaschool.org.uk , please keep checking.

Infant Facebook: Victoria_Infants

Junior Facebook: Victoria Junior

Medical Health Care Plan

If your child has a medical health care plan please ensure that you complete the paperwork that will be sent from school.

Please bring any medication to school that your child needs to support their medical health care plan.

UNIFORM: Pupils will be expected to wear full school uniform at all times and have a PE kit for the first day which will remain at school with an old pair of trainer.

Orders can be placed through BESchoolwear. www.beschoolwear.co.uk

UNIFORM: pupils need to be sent to school in clean uniform (guidance to protect the spread of virus)

Footwear: Please ensure your child wears BLACK footwear.

Reception, year one and two pupil needs to have indoor plimsolls to be brought with them on the first day.

Hair: Please ensure long hair is tied up and no hair colour or extreme hair cuts are allowed.

No nail varnish will be allowed. If a child arrives with nail varnish the parent will be asked to collect them.

No bows in hair are allowed, a small plain head band or normal bobble- no scrunches.

Jewellery: No earrings or jewellery are allowed. Please ensure they are removed before returning to school.

PE Kits and a pair of old trainers for outdoor games.

All pupils must have their own PE kit and can no longer share or borrow a kit. Please ensure that you child has a PE kit for the first day of school.

NAMES: All pupils clothing **MUST** be named.

SCHOOL MEALS:

A hot meal service will be provided and a drink. All Nursery pupils will have a meal as this is part of their learning. This will cost £2.10per day and will show on your parent pay account.

All pupils in Reception year one and two are provided with universal free school meals. If you do qualify for free school meals you must apply anyway as you will be entitled to additional benefits and support in school.

Junior pupils will need to pay for meals through parent pay and this will cost £2.40 per day. If you qualify for free school meals this will show on your parent pay account. If you qualify and have not applied please do this through Cumbria County Council free school meals website.

We do not have the facilities for packed lunches at Victoria School. If you are concerned about your child's eating or they have any requirements we are here to support this and please do not hesitate to contact the school to discuss their needs.

Book bags/ rucksacks

Two and three year old Nursery

All two year old Nursery will need a Victoria Nursery ruck sack. Please also ensure that a change of clothes and nappies if used are kept in school. We will be sending little story books home.

All three year old Nursery can have a Victoria Nursery rucksack or book bag. We will be sending reading books and homework.

Reception, year one and two will need a book bag with Infant logo. These are the correct size for the reading folders and homework.

Junior pupils will need a ruck sack this can be their own style but will need to be big enough to fit their reading folder and homework in.

Nappies/ dummies

Some pupils in our two year old nursery will have nappies/ pull up/ dummies and we will work with parents/carers to meet the needs of the pupils. We do not allow

dummies in the three year old nursery and we would expect that pupils will be toilet trained, however, if your child needs support with toileting in the three year old nursery please ensure that the key worker is aware so we can provide the right support for your child.

If your child is in nappies or pull ups please make sure that you bring nappies, wipes and nappy sacks to nursery. These will be kept at nursery and a member of staff will inform you when they are running low. Please ensure you refill these as if your child runs out of nappies or pull ups they will be sent home as we do not have spares.

Snacks/ milk and juice

All pupils at Victoria School will be provided with a water bottles which will be sterilised daily. Pupils will have access to these throughout the day and they can be refilled at any time.

Nursery and Infants:

Milk/ water/ juice and a range of snacks will be provided at snack time. Please pay through parent pay.

Junior pupils:

Juice is available to pupils.

All pupils are provided with a bagel in the morning as part of the magic breakfast programme.

Online Learning: Pupils will continue to have access to online learning as part of their homework and new login details and guidance will be sent out to all pupils in the first few weeks.

Islay Day Care: Breakfast club and After-school Club will be available if required. Booking is required for our staffing levels and risk assessments. This is available for any pupil who needs additional childcare but must be booked in advance.

Please contact admin@victoria-inf-workington.cumbria.sch.uk via email or ring 01900 601489 to book a place each week so we can plan the staffing. If your child is a junior pupils please book in the same way and this will be added to your junior parent pay account.

Booking 2 year old nursery places: Please email

admin@victoria-inf-workington.cumbria.sch.uk to book your place we need one week notice and we will confirm your place.

ENTRY TO SCHOOL

ALL PARENTS/CARERS WILL BE ALLOWED ON THE SCHOOL SITE. WE DO ASK WHERE POSSIBLE THAT **ONLY ONE ADULT BRINGS THE PUPIL AND COLLECTS THEM AS WE ARE A LARGE SCHOOL AND WE ARE TRYING TO REDUCE THE NUMBER OF ADULTS ON THE PREMISES.**

- **All pupils will return on Wednesday 1st September 2021.**
- **Parents/ carers can wear a mask if they wish.**
- **If parents/carers need to come into the school building then a mask is required, unless exempt and proof of this will need to be provided.**
- Parents can wait on the playground with their child until the doors open and the pupils enter the school.
- Staff will be at the door to meet your child and will see them into the school. Staff will be inside supporting the pupils to find their locker and change their shoes (infants) and wash their hands.

- If you have a younger child then we would prefer you to drop your eldest child off first either at the junior site or older infant pupils.
- Pupils will wash and sanitiser their hands and then go to their classrooms where all their personal resources will be ready.
- We will have boxes for the pupils to put their bags in so they can be stored safely.
- Handwashing will continue throughout the day and will be rigorously enforced.
- Gates will be locked
Nursery and Infants: 9:10am
Juniors 9am

Collecting your child

Parents will collect their child from the same place that they dropped them off in the morning and can stand on the playground. Once you have your child please leave the premises straight away. The play equipment will not be allowed to be used.

If you are collecting your pupil from the juniors and have younger children **PLEASE DO NOT LET THEM RUN AROUND OR GO ONTO THE CLIMBING WALL OR OTHER PLAY EQUIPMENT.** We would prefer that your children stay with you at all times.

All Nursery and Infant pupils must be collected by an adult / person over the age of 16 years. If your child is in the juniors and you wish them to walk home please ensure that your child knows they are walking home.

Parents/ carers can wear a mask if they wish.

If any parent need to leave a message or ask a question please ring the school office:

Nursery/ Infants: 01900 601489

Juniors: 01900 606053

The staff on the door are there to ensure the pupils are brought into school safely and cannot deal with lots of questions or message.

These changes have been put in place to support your child and ensure they are safe at school.

We hope you understand the demanding level of changes we have had to put in place to ensure the day to day safety of your child and that you will fully support us.

Thank you for your support to put these new changes into place. See you on 1st September.