



Hallcroft Infant & Nursery School  
Whitaker Close  
Retford  
Notts  
DN22 7QH  
Tel: 01777 702728  
Head Teacher: Mrs J Cook  
E-mail: [office@hallcroft.notts.sch.uk](mailto:office@hallcroft.notts.sch.uk)  
Website: [www.hallcroft.notts.sch.uk](http://www.hallcroft.notts.sch.uk)

## SAFETY NEWSLETTER - SEPTEMBER 2021

### COVID-19

Please continue to follow the health and safety routines which (touch wood!) are working extremely well. A reminder below of the rules:-

- Please arrive between 8:40 am and 8:50 am, collect between 3:10 pm and 3:20 pm
- Using the one way system and maintaining a 2 metre distance
- Ensuring that your child sanitises their hands prior to entering school
- Ensuring that you do not enter the yellow hatched areas outside the classroom doors
- Please continue to communicate with teachers primarily by e-mail or phone the office as required

### Safeguarding

Miss Parsons, Mrs Babenko and myself are the Designated Safeguarding Leads, please feel free to come to us with concerns or queries regarding children's safety/wellbeing. If you have concerns during holiday times please feel free to contact the public Multi-Agency Safeguarding Hub on 0300 500 8080, they allow members of the public to make anonymous referrals about children and are always a good source of advice.

Please look at the NSPCC "Pants are Private" website, it has excellent advice, little songs etc and helps with ideas to teach your child about personal safety.

### School Safety

In order to keep your children safe in school please help us by doing the following:-

- Please keep dogs off the school premises (including the grass by Reception)
- **Do not use the staff car park or allow your children to walk through it.**
- Please park carefully outside school - if you put your car on the pavement then children in prams or on bikes can't get past safely.
- **Ensure the school gate is closed after you.**
- Please do not sit on or climb over the nursery wall.
- Please remember that children are not allowed to come back to school for 48 hours after a bout of sickness or diarrhoea

## **Safe and Well Check**

In order to make sure everyone is safe we follow the following "safe and well" procedures:-

- Phone call to named parent/carer
- Safe and well text
- If no response from the above by 9:30 am contact wider family members from the contact list
- Home Visit

Your children's safety and wellbeing is our upmost priority in school and I appreciate all of your ongoing support and communication.

Mrs J Cook  
Head Teacher