



Southmoor
Academy



Hill View Infant Academy



Dear Parent/Carer

INFORMATION ABOUT ATTENDANCE

All three schools are working very closely to improve the overall attendance of our pupils. We share an Attendance Manager - Ms Nicola Murley. We hold half-termly meetings to analyse attendance.

The target for attendance for Hill View Infants is 96.6% (not including COVID absences)

The target for attendance for Hill View Juniors is 96.6% (not including COVID absences)

We are all committed to help pupils to maximise their educational opportunities and regular attendance is crucial if that is to happen. We also realise the impact that COVID 19 and isolations have on children's academic progress. Remote learning will be provided if your child is well enough. Any absence that is COVID related will affect your child's attendance figure (in line with to DfE guidelines) but will be authorised by school and will not result in a fixed penalty.

If your child's attendance becomes a cause for concern their attendance will be discussed at the regular attendance meetings and attendance procedures may need to be initiated.

Children arriving after registration closes will be marked "U" as unauthorised late.

Please be aware, the three schools do not authorise holidays in term time in line with DfE guidelines and this may result in a fixed penalty notice being served.

Yours sincerely

MRS C SMITH
CEO / HEADTEACHER

MRS H SUTTON
HEADTEACHER

MS N MURLEY
ATTENDANCE OFFICER

HILL VIEW INFANT ACADEMY

HILL VIEW JUNIOR ACADEMY

SOUTHMOOR ACADEMY