

*St. Augustine's
Catholic Primary School*

Parent Forum

Parent Forum Notes

7:00 p.m., Monday, 10th March 2014.

Meeting begins at 7:00 p.m. with consent of the committee members' present

Committee Members	Present	Apologies Sent	Notes
Mr A.S. LA Chapelle	✓		Headteacher
Mr G. Watt		✓	Governor
Mrs M. Watt		✓	Governor
Mrs S. Buckley		✓	Governor
Mrs S. Irving	✓		Parent
Mrs E. Wilson	✓		Parent
Mrs E. Stringa		✓	Parent
Mr L. Reeves		✓	Parent
Mr A. Wilson		✓	Parent
Mrs M. Swift	✓		Parent
Mrs J. Wharam	✓		Parent
Mrs N. Hayward	✓		Governor
Mrs R. Wetherall		✓	Parent Support Advisor
Mrs C. Clough		✓	Pastoral Care

2. Minutes from previous meeting.

Minutes from previous meeting were discussed.

3. Matters arising

- a) Traffic. The traffic survey is an attempt to update the travel plan and raise the profile of traffic in and around school and the element of safety. Parent Forum happy to raise the matter in the NDR as a concern of the school. Further suggestion that the Cue Club may be persuaded to allow the carpark there to be used as part of the school run in mornings and evenings.
- b) Parental communication. School to keep looking at options to allow for greater communication with parents i.e. an educational app or commercial app. This could include parental access to reports etc. and also available for emergencies.
- c) Parent response forms to be brought to next PF meeting. ALC to Action
- d) Universal free school meals discussed including the contribution of Lyn Aldred to the school community. New arrangements re school dinners provided as well as the focus on healthy packed lunches. Parents to be given the option for on-line payments.

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4. SDIP 2015.

Adrian explained the key issues and pointers involved in next year's SDIP.

5. Travel Plan/Traffic Survey and Road Safety

Travel Plan and survey considered already as part of Matters Arising.

6. MUGA Update

MUGA delayed until the summer. This will allow more flexible use of the playground at break times as well as providing more outside games/PE opportunities in curriculum time. Once installed the MUGA use may also extend to be used by outside groups, church etc. No lighting provided but this may be an area for FOSA to look into.

7. PAN Expansion further details

PAN increase. This was agreed by NCC due to basic need and was only able to be agreed in haste due to the time-scales of admissions following on from January 2014 applications round being closed. Other counties haven't allowed RC schools to be involved with this so NCC have responded to the request of the Diocese of EA. Current pupils in the sibling and non-RC categories would have been unlikely to get admitted into the school. This would therefore have changed the nature of the school. Potentially children even if RC in NR9 postcodes may not have had a space due to distance from the school. Current classes including YR unaffected directly by the change. YN eventually to be included in mix age classes. Teaching profession confident about how this works and how it can be organised and school active in visiting other settings that work in this way. Governors make decisions as they are in a position to see the bigger picture rather than leaving decisions to individuals who could tend to take the form of pressure groups.

Previous building work in the school was able to future proof the next 2 years so that any second phase of building doesn't need to be started until spring/summer 2015. Previously the plan to increase the school had been mooted but at the time rejected by the NCC cabinet as they didn't have the information about how this would have created spaces in other schools. The field space and capacity of the grounds at school able to handle the extra numbers. Residents would be consulted on any new building as per regulations. The Governors have the choice as to the size of PAN in each year group and therefore there cannot be an imposed class size higher up the school by NCC.

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8. AOB

- a) Governing Body composition. This should include a proportion of Governors who are parents of school age children as opposed to being just parents at the school. The Foundation Governors appointed by the Bishop have to be in the majority. To change the composition would take a change in the Instrument of Governance which would need to be agreed by the Bishop/Diocese.
- b) Children in KS2 to have agreed snacks as branded or equivalent to cover changes in manufacturing.
- c) Letters from class to be sent out via all children with check to be made to cover children who are absent for part of the day.

Next meeting Monday 9th June 1:30pm (to include on the agenda Parent Classes in Maths and Reporting to Parents)