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3rd April 2014

Dear Parents and Children,

I hope you all saw the pictures that the children had drawn for the Attendance and Punctuality competition in school on parents evening. There were two winners from each class and then one overall winner in KS1 and one in KS2. These posters will be displayed around school and the overall winning posters are on the leaflet that accompanies this letter.

I am writing to say thank you and to ask for your continued help. Our attendance is currently running at 97%, this is fantastic and shows how committed you are to helping your children to be the best they can be. As happens every year, we are experiencing bouts of illness at the moment and we need to be aware that the attendance levels can drop quickly.

Please only keep your children off school when they are genuinely too ill to attend. Do not take holidays in term time, our hands are tied by government legislation and we are no longer able to sanction holidays – in any circumstances. Penalty Notices will be issued to the parents of any child who is taken on holiday in term time and this will result in a fine.

Traffic Light letters for this term will be issued when we return from Spring Break.

If you would like to discuss the contents of this letter or anything else regarding attendance please contact me on 0151 260 9697.

Yours sincerely,

Mrs F Turner
Attendance officer