



## Midgley School Charging Policy

### Rationale

1.1 No charge can be made for education during school hours. The definition of 'education' includes materials, equipment and transport provided in school hours by the Local Education Authority or the school to carry pupils between the school and the activity. 'School hours' are those when the school is actually in session, and do not include the break in the middle of the day.

### Purpose

2.1 The aim of this policy is to set out what charges will be made for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents. It also sets out those activities for which charges will not be made.

### Broad Guidelines

- 3.1 Parents may be invited to make voluntary contributions to extend the value of school funds.
- 3.2 The opportunity to pay in instalments will be offered to parents who wish to pay in this way.
- 3.3 If a particular activity cannot take place without some help from parents, this will be explained at the planning stage. If a planned activity has to be cancelled any monies received will be returned.
- 3.4 These contributions will not exceed the actual cost. Where an outside provider is used for out of school activities a contribution will be sought.
- 3.5 There is an exception to the rule about not charging for activities in school hours. Charges may be made for teaching either an individual pupil, or pupils in groups of up to four, to play a musical instrument if the teaching is not part of either the National Curriculum or a public examination syllabus being followed by the pupil.
- 3.6 No charge is made for a residential activity taking place largely during school time where this charge is for education or for the cost of travel but voluntary contributions will be sought. Charges are made to cover board and lodgings.
- 3.6 Parents who are in receipt of the following benefits will, **in addition to having a free school lunch entitlement**, also be entitled to the remission of charges:
  - Income support
  - Income-based Jobseekers Allowance
  - Employment and Support Allowance – Income related
  - Pension credit guaranteed
  - Child Tax Credit, where the parent is not entitled to Working Tax Credit and whose annual gross income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190.
- 3.7 In cases of wilful or malicious damage to equipment or breakages, or loss of school books on loan to children, the head teacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

3.8 In case of financial difficulty concerning school matters, parents should contact the head teacher

Miss Mansfield, the Headteacher, is the teacher with responsibility for overseeing the Charging policy.

Document Status: Written by: Date:	Reviewed J Mansfield February 2014
Approved by the Governing Body	Date: 2 <sup>nd</sup> April 2014
Review Cycle – Every 2 years	Date due: April 2016