

# Holidays in term-time Information for parents



[www.milton-keynes.gov.uk/schoolattendance](http://www.milton-keynes.gov.uk/schoolattendance)

Tel: 01908 391029

The Department for Education has removed the discretion of headteachers to grant leave in term time unless there are 'exceptional circumstances'. It is up to the discretion of the headteachers to determine what are 'exceptional circumstances' and the number of days a child or young person can be away if leave is granted. If leave is not agreed the school can request a Fixed Penalty Notice from the Local Authority. (The Education (Pupil Registration) (England) Regulations, 2013).

## Important information about the Fixed Penalty Notice

A fine becomes effective if a child has had ten or more unauthorised sessions or five days absence. Further details of the FPN are included below:

- An FPN can be issued to each parent and is per child
- A fine of £60 is payable in 21 days and, if there is a failure to pay after that time, it rises to £120, payable in 28 days
- If the fine remains unpaid after 28 days then the parent(s) or carer(s) may be prosecuted under S444 (1) of the Education Act, 1996 for the period of non-attendance and is subject to a fine up to £1,000 per parent, per child (i.e. for each 'offence')

## Code of Conduct

More information on the 'Code of Conduct' is available on the Milton Keynes Council website by visiting [www.milton-keynes.gov.uk/schoolattendance](http://www.milton-keynes.gov.uk/schoolattendance)



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