

# Our Lady and St. Joseph's Catholic Primary School Behaviour Policy

## Mission Statement

As a Catholic School we value the special identity that God's love has created in each of us.

The Gospel inspired values of trust, honesty, self respect, self discipline and forgiveness are at the heart of our everyday loving and caring for one another.

All our curriculum activity reflects these principles as we search faithfully for excellence.

Together with parents, families, the church and the community, we encourage each individual to develop their God given talents and skills and realise their unique potential.

## Introduction

Every child has the right to learn but no child has the right to disrupt the learning of others.

The establishment of a sound, positive and caring ethos is an essential prerequisite for learning. It depends upon trusting relationships and a process of co-operative teamwork and the school welcomes and encourages the involvement of governors, parents and carers and others in the community. We believe that whole school approach to discipline which is used by all the staff in the school is the most effective.

## Aims

- To ensure appropriate behaviour and language throughout the school
- To encourage and praise greater effort in both work and behaviour
- To ensure a safe, caring and happy school
- To promote self discipline and good citizenship
- To prevent bullying (See school anti-bullying policy)

## Responsibilities

All members of the school community – teaching and non-teaching staff, parents, pupils and governors – work towards the school aims by:

- Providing a well-ordered environment
- Treating all children and adults as individuals and respecting their rights, values and beliefs
- Fostering and promoting good relationships and a sense of belonging to the school community
- Offering equal opportunities in all aspects of school life and recognising the importance of different cultures
- Encouraging, praising and positively reinforcing good relationships, behaviours and work.
- Rejecting all bullying or harassment in any form
- Helping to develop strategies to eliminate undesirable behaviour both within and outside the classroom, and applying these consistently
- Caring for, and taking pride in, the physical environment of the school

## Rules

1. Be the very best person I can be
2. Treat other people as I would want to be treated.

3. Respect myself and everyone else in school.
4. Try to think for myself and take responsibility for my actions.
5. Share my feelings and thoughts honestly and politely and learn to forgive others.
6. Actively take part in all lessons.
7. Take pride in my work and always work to the best of my ability.
8. Take care of all school equipment

### Rewards

We have several means by which pupils can be rewarded.

### Stickers

All children can get stickers and other rewards for a variety of achievements including regular reading at home, good work, greater effort, being helpful or following the Golden Rules. Stickers are either stuck on their school uniform, stuck on an appropriate piece of work, or stuck in their school planner.

### Award Assembly

Children receive certificates, Head Teacher awards and other awards during weekly celebration assemblies.. These can be awarded for good work, behaviour, manners or attitude

### Class Reward System

This is discussed with the class at the beginning of the school year and is based on the school behaviour policy. These vary from class to class.

### KS2 House System

Every child in KS2 will be divided into a 'house' and a house captain will be elected from the Year six class. Children in KS2 can be awarded house points by any member of staff in school for displaying good behaviour, manners, attitude, kindness and for working hard. Rewards will be given to the house with most points at the end of every term. House captains will organise intra school competitions and may chose to give their own certificates for members of their house who gain the most points.

### Special Diners

For excellent behaviour and manners at lunchtimes, lunchtime staff chose one child from each year group to be a 'special diner'. Special diners eat their lunch on a special table with a tablecloth, napkins, juice and an after eight!

### Sanctions and discipline procedure

We have a discipline procedure in our school that everyone should follow. NB Some initial steps may be skipped depending on the nature of the offence. Cases of bullying and/or serious aggression should be immediately reported to the headteacher.

<p><b>Poor behaviour</b>          Poor effort – refusing to work          Disruptive fidgeting          Swinging on chair          Play fighting          Getting someone into trouble          Unkind remarks          Telling lies          Deliberately annoying others          Bad language (one off)          Improper use of school equipment e.g. writing on whiteboards when they shouldn't be, doodling in books etc</p>	<p>Quiet talk with child and reminder of rules           Reward other children           Verbal/non-verbal warning           Related sanction e.g. re-do work</p>
<p>Answering back e.g. questioning a situation          Speaking when an adult is speaking          Making rude noises on purpose          Wandering around the room during work time          Constantly distracting others          Consistently talking when should be working</p>	<p>Send to an allocated teacher with work with time out card           Miss some/all break time in with the teacher on duty</p>
<p><b>Continued poor behaviour</b></p>	<p>Record of behaviour to be placed in Class Red Behaviour File – inform member of SLT           Miss lunchtime break and spend in isolation           Removal of privileges such as after school clubs</p>
<p><b>Persistent poor behaviour and significant incidents</b>          Higher level deliberate physical harm e.g. kicking, hitting, spitting          Fighting          Throwing objects that could cause harm          Vandalism          Stealing          Inciting other children to misbehave          Swearing (intentionally)          Possession of inappropriate materials/objects          Children excluding each other because of looks, colour, race, belief, gender or disability          Any form of repeated bullying (see policy)          Swearing at another child/adult          Serious injury to someone else with intent          Verbal abuse to an adult (of any sort)</p>	<p>Child sent to a member of the head/member of SLT and record of behaviour made. If considered sufficiently serious a record of behaviour to be placed on SIMs.           Child isolated from class members           Parents are contacted to arrange a meeting to discuss the child's behaviour.</p>

It may be necessary to have a review with the SENCO and Behaviour Support Service as appropriate and implement a Personal Support Plan or behaviour support plan. The final stage is exclusion (fixed term or permanent) which will be imposed where there is a serious breach of school discipline.

### Exclusion

Parents will be notified of the reason for the exclusion. Before the child is re-admitted to school following a fixed term exclusion, a meeting between the parents and the school will be arranged. The purpose of the meeting will be to discuss strategies and a way forward to ensure that the risk of a repetition of the offending behaviour patterns is not repeated.

A written record of the discussion, and commitments to the agreed plan, by both the parents and the school, will be made. One copy will be kept in the school's record and one sent to the parents.

The headteacher is the only person who can take the initial decision to permanently exclude a pupil from school. This decision will only be taken in response to serious breaches of school discipline, and in most cases when a child is excluded there will have been earlier discussions between parents and school staff about the child's behaviour. When a pupil is permanently excluded the headteacher will inform the parents, the school governors and the Local Authority.

The headteacher will explain:

- Why the school has decided to exclude the child
- The steps taken to try to avoid exclusion
- The arrangements for setting and marking the child's work for five days
- The right of parents to state their case before the Governing Body's Discipline Committee
- Parents have a right to see their child's school record.