



# The Hyde School

## Application for Pupil Premium

For information about eligibility and the documents you need to provide to support you application, read the notes given over the page. Please note that if you are in receipt of Working Tax Credit your children will *not* be entitled to pupil premium, regardless of any other credits you may receive.

Details of Parent(s)	
Full Name: (including title)	
Date of Birth:	
National Insurance No:	
Address: (including postcode)	
Telephone Number:	

Details of dependent children who attend The Hyde:				
Surname	First name	Date of Birth	Class	Gender

Benefits you are in receipt of: (please tick)	
Income Support <b>or</b> Pension Credits	
Income Based Job Seekers Allowance	
Child Tax Credit <b>and</b> your annual income, as assessed by HM Revenue and Customs, is equal to or less than £16, 190.00	
Financially supported by NASS or local council, as an asylum seeker	

Declaration	
I declare that the information given on this form, which may be checked by the school, is, to the best of my knowledge, correct. I understand that it is an offence to give false information or withhold information and I undertake to notify the school of any change in my financial circumstances.	
Signed:	
Date:	

## Application for Pupil Premium – Guidance notes

Please note – children of parents receiving Working Tax Credits are not eligible for Pupil Premium.

**How to fill in the form** – it is important that you read the following notes before you fill in the form. If you require further information contact the school office.

### Details of Parent:

This section should be completed by:

- I. The parent who is claiming the benefits or is an asylum seeker; or
  - II. By an adult with whom the child(ren) lives and for whom the adult is financially responsible and receiving child benefit if he or she is also receiving the relevant benefits, or the child is an asylum seeker.
- State your date of birth, address, National Insurance number and the daytime telephone number on which you can be contacted.

### Details of Children:

Only enter details of children who meet **all** the following criteria:

- Are financially dependent upon you as the parent or carer receiving the benefits indicated on the reverse page
- Are under 19 years of age
- Are living with you at the same address
- Are attending The Hyde school full time

### Documents required:

- A. If you are on Income Support or Pension Credits:
  - You must submit your current Income Support Order Book to the school before Pupil Premium can be claimed
  - If you do not have an Order Book, you will need to submit the letter you received from the Benefits Agency confirming you are entitled to Income Support or Pension Credits. Photocopies of this letter will not be accepted. If you no longer have this letter, please contact the Benefits Agency to request a new letter.
- B. If you receive Income Based Job Seekers Allowance (IBJSA)
  - You must submit information from the Benefits Agency confirming entitlement to IBJSA or the school will give you a letter for the Benefits Agency to stamp when you next sign on.
- C. If you are receiving Child Tax Credit **and** your annual assessed income is equal to or less than £16,190.00 **and** you do **not** receive Working Tax Credit
  - You must submit your current Tax Credit Award Notice (TC602) issued by Inland Revenue
- D. If you are an asylum seeker being supported by a local council or NASS
  - You must show the school a letter from the local council or NASS confirming this.

If you are in doubt as to what benefit you receive please your local benefit office.

If you qualify under A, B, C or D you may also be asked for your child benefit book or notification of entitlement to child benefit on behalf of all the children who would receive pupil premium

### Declaration

It is important you understand and sign this section