



ADMISSION OF CHILDREN WITH COMPLEX AND /OR MEDICAL NEEDS

Our Special Educational Needs policy clearly states that no child will be refused a place on the basis of any SEN or physical / medical need. We therefore encourage parents and carers of children with complex physical and /or medical needs to disclose any additional needs when requesting a place. This enables us to ensure that we are properly prepared to meet the needs of the child before they start at the school.

For pupils with significant or complex physical and/or medical needs, we will:

- Discuss the needs of the child with the family before they start at school;
- Contact other professionals involved where appropriate, and with the permission of the family;
- Ask the family to meet with the school nurse / health visitor and the school to write or update a care plan for children with complex medical needs or significant physical needs;
- Store and administer medicines in line with school policy and the agreed care plan;
- Follow the emergency protocol as detailed in the care plan if an emergency does arise;
- Carry out a risk assessment, where necessary, to ensure the safety of the child and those around them;
- Put in place reasonable adjustments for individual children as necessary, such as the provision of an indoor activity during cold weather for pupils with sickle cell anaemia;
- Share important information with key staff or the whole staff team, depending on the level of need, e.g. all staff are made aware of children who have Epipens in school;
- Ensure that key staff have had appropriate training in recognising symptoms and administering emergency and / or preventative medication or treatment;
- Review care plans at least annually, or as required, with the school nurse.

We may also:

- Ask a parent / carer to stay with a child, e.g. before a care plan can be put in place for a complex medical need, such as diabetes;
- Suggest a reduced timetable, or a longer period of part-time attendance, e.g. following a serious illness such as leukaemia.

All decisions will be made in consultation with the family, and with the child, where this is appropriate.

Please note that it is the responsibility of the parent / carer to ensure that any medication is in school every day.

Any general questions or queries should be directed to the school office on 020 8205 8707. To discuss individual needs or concerns, please contact Siân Morris (Deputy Headteacher / SENCo) on the same number.