

Home Farm Primary School

Appendix 2

Home Farm Primary School Governor Visit Report

Name: Pamela Higham

Date of Visit: 24th October 2014

Focus of Visit (linked to SDP) :Safeguarding.

As Nominated Governor, responsible for Safeguarding, I did my annual review of Safeguarding, with Mr Potter, Head teacher, on 24th October 2014. I am assured that the provision of Safeguarding and the Welfare of the children is paramount.

The pupils enjoy a safe environment. Entry to the school is through security code or via Office staff giving access. All classrooms can be locked---so no access can be afforded from the grounds.

Pupils themselves feel safe. They know they can talk to members of staff and the Head operates a system of "open access" to his office. Pupils have confidence to talk to him. He is a constant, trusted presence around the school. Pupils also feel safer since the new toilets have been installed. We aim to create a safe environment where children and young people can learn.

We address Safeguarding through our various policies, which have been approved by the full Governing Body. We hold a Healthy Schools Certificate. The Medical Needs Policy is followed: all staff are trained in First Aid, two staff have training in the use of Reasonable Restraint. Intimate Care is supervised and carried out with dignity.

There is a meticulous Educational Visit Policy, which I gone through with the Head and Deputy Head on a previous occasion.

Pupils are taught Internet and E Safety and how to keep themselves safe throughout the school. This is done through the PSHE Syllabus and would include, bullying, substance abuse, gang violence and domestic violence. Pupils feel safe: they know who to talk to and how to complain. Adults know indicators for concern. Children are listened to via School Council, Class Teacher, a "Worry Box," and Circle Time.

Staff are clear on procedure where there are concerns. There are written records of all concerns and these are held in the Head's Office. There is ongoing staff development and training on Safeguarding. The next Session will be on INSET DAY 5th January 2015, to which Governors are also invited at 9am.

The Governor Lead liaises annually with the Head Teacher. The Head and Senior Staff are alert to F.G.M., lateness, absence and concerns about particular children.

We operate Safe Recruitment Policy for all new Staff. There is a Central Record for all Staff, which I

have checked. Supply Staff and Volunteers receive guidance, induction and there is a leaflet on procedures. Any Tertiary Staff: e.g. Football Coaches etc, will receive DBS via their employers and we will verify this.

Staff have access to SET (South East Essex and Thurrock) guidance on Safeguarding, which is in the Head's Office. They know procedures and contacts.

Mr Richard Potter is the Nominated Safeguarding Child Adviser and Designated Child Protection Coordinator. He is also Responsible for Looked after Children. We have no looked after children on roll at present.

Mrs Mary Smith, is Deputy Safeguarding Adviser.

Mrs Pamela Higham is Nominated Governor, who has full Training in Safeguarding.

Classes / Staff visited:

Summary of activities e.g. observing classes, talking to staff and pupils, looking at resources, had lunch, etc.:

What I have learned as result of my visit e.g. new understanding, evidence of reports to committee, observing material needs of school.

-Safeguarding Policy is fully implemented and pupils feel safe.-----

Comments about the focus / discussions arising:

Conclusions to be considered at committee re SDP:

Signed .Pamela Higham;.....(Governor)

Signed(Headteacher / Subject Leader)