

## Model terms of reference - Resources Committee

### **Name of Committee**

Resources Committee

### **Purpose**

To provide support and challenge to the leadership of the school and to hold them to account in relation to the use of resources to support the priorities of the school including: the leadership of teaching and learning; the school budget; the employment and development of staff; the premises.

### **Membership**

*[Governing body to list the roles or names of governors to serve on this committee, for example chair or vice-chair of governors].*

### **Quorum**

3 governors.

### **Terms of reference**

To comply with the finance committee terms of reference (see page 38) and in addition:

1. Ensure a staffing structure is in place which meets the needs and priorities of the school and that requirements in relation to safer recruitment practices are met.
2. Ensure that a system is in place for staff appraisals and related CPD provision
3. Make decisions on pay awards for staff following recommendations from the Headteacher/review governors based on the outcome of the appraisal process.
4. Ensure a robust system is in place to monitor the quality of teaching and address Underperformance
5. Ensure that responsibilities in relation to NQT are met and to support new school leaders as relevant
6. Ensure matters of school security, school premises and health and safety are addressed
7. Monitor and review on a scheduled basis relevant statutory policies including:
  - Health and safety
  - Staff appraisal
  - Staff pay and conditions
  - Staff discipline, conduct and grievance
  - Accessibility plan