



Delph Side Primary School Green Procurement Policy Date: 22nd November 2014



At Delph Side we will consider the impacts of products and services we procure when making final decisions about the products and services we use with regard to our Eco School ethos.

"We will consider purchasing products and services that think about environmental aspects, potential impacts and costs, associated with their life cycle. Our practice of procuring products and services will ensure that they are less harmful to the environment (land, air and water), that are made with less harmful materials which when produced, used or consumed would have a minimal impact on the environment. This will include when possible, buying local, buying recycled and recyclable, using less chemicals and reducing the schools carbon footprint associated with products and services."

The areas Delph Side will consider when purchasing/using goods and services are:

- Paper
- Cleaning products
- Office equipment
- Lighting
- Transport
- Furniture
- Electricity
- Food and catering services
- Gardening products

Paper

- Consider purchasing recycled paper/products when possible
- Paper will be reused and recycled

Cleaning products

- Use cleaning products that are effective at lower temperatures
- Avoid certain hazardous substances in the product - no substances in the product should be identified as substances of very high concern, such as 'Volatile Organic Compounds' which are the worst environmental hazards in household cleaners.

- Avoid phosphorus and limit biocides in the product – no sprays containing propellants to be used
- Follow the recommended dosages
- Decrease the use of products through reviewing cleaning plans and techniques –when possible, use products with packaging sold as refillable
- Improve the training of cleaning staff
- Decrease the quality of packaging used
- Ensure the packaging used is made from recycled materials and can be recycled
- Use products made in the UK

Office equipment

- Purchase energy efficient models
- Purchase products with a restricted amount of hazardous materials and look at take back options
- Purchase products with a restricted noise level
- Use products designed for recycling, that have a longer life and have take back options
- Ensure the packaging used can be recycled
- Correct disposal of any waste products, such as re-using or recycling

Lighting

- Purchase replacement lamps that have low energy usage
- Use lighting controls to further reduce energy consumption
- At installation stage, ensure system works as intended, in an energy efficient way
- Promote lamps with a lower mercury content
- Recycle appropriately all waste products

Transport

- Purchase or lease of low-emission vehicles when possible
- Maintain the school bicycle shed

Furniture

- Consider purchasing furniture produced with environmentally friendly materials and processes
- Ensure that the materials and furniture packaging can be separated and recycled or the packaging materials are based on renewable raw materials
- Procure fit for use, repairable and recyclable furniture

Electricity

- Increase the share of electricity from renewable energy sources (the solar panels on the roof) or biomass

Food and catering services

- Procurement of organic food or purchases of food coming at least partially from organic sources
- Procurement of sustainably-produced or caught aquaculture and marine products
- Procurement of livestock products with high welfare standards
- Procurement of seasonal products
- Procurement in bulk or in packaging that has a high recycled content
- Use of environmentally friendly paper products
- Full waste collection of food stuffs with staff training
- Minimize of the use of hazardous chemicals and the use of environmentally friendly cleaning and dishwashing products
- Procurement of water and energy efficient kitchen appliances
- Procurement of locally produced products or UK made

Gardening services

- Avoid the use of peat as a soil improver
- Limit plant pesticides and use alternative pest control techniques
- Use (whenever possible) locally collected water (water butts) with efficient irrigation
- Produce organically produced and native plants
- Use different measures to reduce water demand such as mulching
- Ensure appropriate materials are composting
- Procure products in recycled, compostable, reusable, recyclable or biodegradable packaging
- Act on invasive plants and animals