

ETREME WEATHER – SCHOOLCLOSURE

Code of Practice

Whenever possible, Swinton Queen Primary School will remain open. However, we have to consider the safety of all our children and staff, some of whom travel a significant distance into school each day. In the event of severe weather conditions e.g. very heavy snow, extreme icy conditions or flooding, the school will make a decision by 7.30am if it is to be closed and report to staff and parents via its text messaging service and one or more of the following methods:

- a) Local Radio – Hallam FM and Rother FM
- b) The School's Web Site
- c) Telephone messaging
- d) Notices / staff placed on the school gates

School would ask all parents to check for a text message or listen to the local radio station if heavy snow is falling, has fallen overnight or if there is other extreme weather and there have been school closures announced.

School cannot make the decision for staff or parents whether it is safe for them to travel but would advise that they contact school as soon as possible if they will not be attending and have not received information that the school is closed.

When parents arrive at school, we ask that they do not leave their child without confirming that the school is to remain open. Once the school is open we will try to remain open until the end of the normal school day however this is not always possible.

If heavy snow falls during the day and parents are concerned about getting their child home, they are welcome to collect their child early.

If school considers that it is necessary to close early we will use the text messaging service to contact parents.

School will continue to let staff and parents know if the school is going to open the following day via text messaging, the Web site and local radio announcements.

Our aim is to open every day but hopefully, this information will give some clarity.

Yours sincerely

Mrs. S. Joyce

Headteacher