



Nursery

**APPLICATION FOR HOLIDAY LEAVE DURING TERM TIME**

Name of Child/ren -----  
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Class - Nursery

I would like to apply for holiday leave between the following dates:

From ----- to ----- inclusive

Number of nursery days to be missed -----

Reason for absence:

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Signed (Parent/Carer) -----

Date -----

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**FOR COMPLETION BY NURSERY**

This request for holiday leave is:                      authorised / not authorised

Reason for not authorising absence:

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Signed (Nursery Manager) -----

Date -----

Please be aware that:

- You may be liable to pay the funding entitlement given to your child if holidays exceed 10 days.
- On return your child may find it hard to settle back into nursery as they may have missed activities carried out
- All nursery time is important, learning takes many forms and if a child is absent they can miss out on significant learning opportunities.

